

# **NOBLE Executive Board Meeting November 9, 2016 @ NOBLE**

Present: Ron Gagnon, Alan Thibeault, Kathryn Geoffrion-Scannell, Linda C. W. Gardener, Diane Wallace, Brian Courtemanche, Patti Rogers, Elizabeth Thomsen, Martha Driscoll, Martha Holden and Myron Schirer-Suter.

## **1. Call to Order/Welcome**

The Meeting was called to order by President Alan Thibeault at 2:05 pm.

## **2. Approval of Minutes**

Linda moved to accept the September minutes, Martha Holden seconded, all approved. Martha Holden moved to accept October minutes, with a second by Kathryn Geoffrion-Scannell. All approved.

## **3. Treasurer's Report**

Audit completed with nothing of note. No questions for the treasurer.

## **4. Executive Director's Report**

Academic libraries have concerns that the public libraries do not and Ron is looking at the needs that the academics expressed at a recent meeting. One issue is better statistics on electronic resources, etc. Will keep you posted.

Two MassLNC Evergreen focus groups, with Kathy Lussier, have been scheduled for December and January. Will be looking to identify a large strategic project for Evergreen and also at what libraries expect Evergreen to look like in five years and how we get there. One meeting will be a Noble, and one at North Shore Community College in Lynn.

New Overdrive interface begins on Monday and information has been shared. Will demonstrate at the members' meeting. Roundtables for Overdrive, Circulation and Technical Services were held and attendance was great. Pre-cats were a big service issue that overlapped groups. We will get more information on this out to libraries.

Some libraries are testing the use of a **Floating Collection** for foreign language materials. Pat Cirone spoke at the roundtables about Beverly's experience working with Wakefield. **Deposit collections** was tried when Reading was closed. Any libraries that participate need to agree to do so, but all kinds of sub-groups can be set up depending on needs. It's another way to facilitate resource sharing for patrons. It can also be undone when needed. There may be situations that come up in the future that these options could be utilized between libraries.

Working groups are meeting. All have projects in the works that will be discussed in the months to come.

Elizabeth and Ron attended the annual meeting of the Mass Library System earlier in November at Holy Cross in Worcester. Also attended retirement of Debra Abraham of Everett Public Library. She had been an active Noble member for many years until her building project took up much of her time.

## **5. FY18 Action Plan**

This is required by MBLC for grant purposes and a vote is needed to approve. No grants for Noble foreseen in the near future. Highlights of the plan include in Goal 1 reestablishing an annual MassLNC meeting. Also working on management tools for electronic resources. Goal 2 involves the web-based Evergreen client and training, as well as improved patron batch loading. Citation management has been discussed with Equinox and will be coming out soon.

Goal 3 is to simplify and streamline user policies. Network transfer guidelines needs rewriting. Goal 4 involves catalog use statistics that could go in the dashboard. Looking for secure way to improve login access to catalog. Working on promoting econtent. Evergreen 3.0 will signify the web-based client. Will be looking at membership issues too. Goal 7 – will continue to talk to possible new members. No questions.

Kathryn moved to accept the action plan, Myron seconded and all approved.

## **6. Financial Filings.**

Financial statements, Form 990 and State Attorney General non-profit filings were sent earlier to Executive Board. No problems found and numbers as expected. Diane moved to approve, Linda seconded and all approved.

## **7. Revised Book Group Request Policy**

This was identified as an issue by the **Resource Sharing Work Group** and they made quick work of it. Needed updating and referred to things that were not a part of Evergreen. Special request policy was previously part of it, but no one ever used that piece of it. To streamline and simplify these two sections were combined. This proposed policy is more positive and makes more sense. Methodology is not included in the policy. Deposit collection could be used for book groups, but it might be overkill. Noble staff can train on this if needed.

Discussion about using Book Club library cards to request books ONLY. These cards should not be used to check books out to patrons and these cards are for libraries only. Should there book naming conventions for book group cards? Policy needs to define use of card for library sponsored groups only. Patrons cannot have a book group card since patrons can't have multiple cards. Much discussion on use and potential abuse of cards. Should we send this back to the working group, or make changes now?

Will add a bulleted line to clarify that copies must be checked out directly to patrons on their own cards. This will make the intent more obvious.

Martha moved to accept with changes and to delete special request policy, Linda seconded and all approved.

## **8. Membership Update**

Ron has been in contact with the Lasell Library Director. Due to requirements of their current network, Lasell College Library couldn't join Noble until FY19 at the earliest, if they intend to join. In March 2016 the Noble board approved a small library membership category, with Nahant in mind. However, no initial response from Nahant. When they were contacted again they informed Ron that they could not afford to join, even at a reduced rate. They will be staying in MassCat.

## **9. December Executive Board Meeting**

No meeting due to lack of action items. Martha Holden reminded us of the December Legislative Breakfast in Peabody.

## **10. Meeting adjourned at 3:20 pm.**

Respectfully submitted,

Diane Wallace

Clerk