



NOBLE Executive Board Meeting April 8, 2015 @ NOBLE

Present: Brian Courtemanche, Ron Gagnon, Alan Thibeault, Kathryn Geoffrion Scannell, Karen Pangallo, Myron Schirer-Suter, Linda Gardener, Diane Wallace, Patricia Rogers, Martha Holden, Elizabeth Thomsen, Martha Driscoll.

Call to Order

The meeting was called to order at 2:02 p.m. by President Brian Courtemanche.

Approval of Minutes

The Minutes from the January 14, 2015 meeting were distributed. A motion to approve the minutes was made by Myron Schirer-Suter, seconded by Martha Holden. Motion passed.

Treasurer's Report

Ron Gagnon distributed the Treasurer's report. Karen reported that everything is "on target." Martha Holden made a motion to accept the Treasurer's Report. Kathryn Geoffrion Scannell seconded the motion; the motion passed.

Executive Director's Report

Trainings and Meetings:

Patti asked how the level of interest in the Google Apps meeting would be handled. Elizabeth explained that it will be presentation-style, with 15 minutes dedicated to each App as an overview, rather than in depth training session. After that, during the summer there will be hands on training for interested people. Ron added that there is a benefit to Google having documented their products so well. The meeting will include some library-specific examples of Google functions.

Evergreen:

Much energy, staff time and MassLNC funds are being devoted to the new Evergreen web-based client. NOBLE staff have been involved in testing the new modules, circ is wrapping up and cataloging is next. Discussion is underway about completing funding for the new work, and adding some work not initially spec'd out, like the patron registration interface which initially did not port over as well as hoped. There is interest in doing the circulation client first rather than waiting for everything. The new client will be shown at the annual Tech Expo on June 23rd.

MassLNC will soon be advertising for a part-time programmer to start July 1, who will address bugs in the system. It will be a telecommuting position, and has budgeting in place. Ron is on the selection committee. Patti asked if it is normal to have so many bugs that it requires hiring a person. Ron indicated that small bugs are normal; the other consortia also hire this type of personnel to take care of fixes that Equinox is not handling. The larger goal is to nurture future developers. A conversation was had about the pros and cons of going to open source rather than a canned product, and the evolving approach to handling the new style of development. NOBLE's approach hasn't involved full time developers, but NOBLE staff have been active in developing and testing programs of specific importance to NOBLE libraries. Brian asked if MassLNC provides an annual report. Ron believes that there may be some, and some of Kathy's existing reports could serve this need.

Telecomm Project:

We are also ramping up the grant-subsidized central site switch and router and public library switch project. We will be seeking refreshed proposals shortly and Martha and Ron will be visiting FTG's network operations center in Quincy next week. Planning on a July 1 project launch, the first grant report has already been filed.

Collection Assessment and Interfaces:

NOBLE staff are working with libraries to clean up data in preparation for starting a new cycle of monthly collection assessment reports in July. Also working on a weeding list function related to the development we've done for collection assessment. Elizabeth stated that it is an alternative method for doing weeding reports. It would be similar to the booklist generator, but web based. It uses pieces of what was done for collection assessment and the booklist generator, but putting these pieces together.

MBLC Subsidies:

NOBLE received their second of three payments. NOBLE also received all of the first Network Infrastructure funding, expected to be an annual program from state funds to replace network funds from LSTA. The amount was \$14,488 and is based on the number of libraries surveyed. NOBLE will track these funds separately for reporting to MBLC. Martha Holden asked if the funds can be carried over the years to save for large projects – Ron indicated that this is possible.

Legislative Day:

Ron attended Library Legislative Day at the State House, and spoke with Representative Ted Speliotis and an aide to Senator Lovely. The Governor's budget has proposed level funding the MBLC at the 9c cuts level, but the Legislature will ultimately make their own choices.

Conference Time:

Elizabeth and Ron will be attending the Mass Library Association conference in Worcester; Kathy Lussier will be presenting early on Tuesday morning.

Elizabeth and Beth Willis attended the Digital Commonwealth conference at Holy Cross, where Elizabeth did two presentations. She is currently the vice president/president elect.

Elizabeth and Beth will attend the New England Technical Services Librarians conference. Elizabeth will also be attending the Computers in Libraries conference in Washington and the Evergreen International conference in Oregon. The Washington conference will incur no hotel costs.

Building Maintenance:

The building had no major issues through the winter, and was well plowed by the landlord. Five emergency lights have been replaced, and annual inspections have been performed.

Lease Renewal: The last outstanding issue has been resolved, about the HVAC upgrade, and once the document has been received it will be ready for signing, and agreed upon work will commence.

Discussion of Local-Only Resources in Catalog:

Historically local resources have used the “reference room model”. The newer resources don’t work this way. Hoopla, for example, is very popular and requires setting up an account in addition to being a local patron. In house use is also restricted to local residents. ERDWG submitted the following report:

“We had a long philosophical discussion about whether NOBLE should spend time/money loading records for resources that one has to be a member of a particular community to use, given its principle of resource sharing. We decided that it would be a greater ill to block access to large amounts of resources that member libraries have paid for and want in their catalogs than to prevent all NOBLE patrons from seeing resources they may not be able to use. Therefore it was moved, seconded and approved that: NOBLE will not restrict the loading of MARC records for electronic resources licensed by member libraries irrespective of access limitations.”

NOBLE does have an existing policy that states that we will load records for resources licensed by libraries but it doesn't address the issue of how those resources are actually delivered - this would supplement that policy. Ron will further review the existing relevant policies and make a policy recommendation in a few months. The group as a whole, after in depth discussion, supported the philosophy of ERDWG's statement.

Nominating Committee Update

Brian Courtemanche reported that we are in good shape. Kathryn Geoffrion Scannell responded quickly to his email, followed by Karen Pangallo, Martha Holden and Pat Cirone. They will form the 5 person nominating committee, whose recommendations will be voted on May 21st at the Annual Meeting at Salem State University.

Update on Gmail Conversion

Ron Gagnon reported that the conversion is going very well. $\frac{3}{4}$ of libraries have completed email migration. There are another three libraries before completion. The tool provided by Google has been very efficient, and the email trainers in each library have done an excellent job. The last step will be the actual cutover to Google, which should happen next week. The response overall has been very positive. NOBLE staff are considering products they may be able to drop, such as Calcium calendar, survey monkey, and GoTo meeting. There was a discussion about the usability of the survey feature. The Board appreciates all the work

Other Business

There was no other business discussed.

Adjournment

The meeting adjourned at 3:27 p.m, as moved by Martha Holden and seconded by Patti Rogers.

Respectfully submitted,

Linda C.W. Gardener, Secretary