

**NOBLE Executive Board Meeting**  
**September 11, 2013**  
**@NOBLE**

In Attendance: Brian Courtemanche, Martha Holden, Karen Pangallo, Patricia Rogers, Alan Thibeault and NOBLE Exec. Director Ron Gagnon

Call to Order: NOBLE President Brian Courtemanche called the meeting to order at 2:02 p.m.

Approval of Minutes: Minutes of previous meeting were not available, but will be voted upon at next Executive Board meeting.

Budget: Ron distributed copies of the Revised FY 2014 and Proposed FY 2015 budgets. He then explained the Board's responsibility to discuss and approve the budgets before they are presented to the membership for approval at the September 18, 2013 Members Meeting.

\* **FY 2014 Budget Revisions:** Salaries will increase by 1.9 % to account for a cost of living adjustment. Karen Pangallo made a motion to accept FY 2014 revisions to wages, salary and payroll cost, which was seconded by Martha Holden. The motion passed unanimously.

\* **Issues for FY 2016:** Ron Gagnon discussed the possibility of relocation of NOBLE offices during FY 2016. This will impact and be impacted by the need to replace our *Evergreen* servers, which will be 5 years old at that point and reaching end of life. Among possibilities mentioned for server replacement are cloud hosting, hosting by a remote vendor or colocation of NOBLE-owned servers in a vendor-hosted facility. If NOBLE no longer owns, maintains and houses its *Evergreen* servers, its office/space requirements will be significantly reduced. This is in terms of both space as well as equipment needed. This would make NOBLE's offices more "mobile" and simplify their movement from one location to another. Additionally, by divesting itself of physical custody of the servers, NOBLE may be able to gain longer duration emergency backup power capabilities as well. Lastly, the current HVAC system dates back to 1994; maintenance costs for the system continue to rise and can be expected to continue this trend.

• **FY 2015 Proposed Budget:** Ron Gagnon went over NOBLE's FY 2015 budget, line-by-line. While certain budget lines will see small changes, the overall budget total will remain the same in total as the Revised FY 2014 Budget. Key points:

- NOBLE has done a good job of holding down member costs. We are now in the second year of the new membership assessment formula and the annual adjustments are proceeding as planned.
- Overall operating costs are increased by 2.2%
- Personnel costs are up 3.5% due to step increases, COLA and a slight increase in insurance costs.

- Reimbursements remain steady. This helped NOBLE to increase the FY 2013 surplus and apply it to the FY 2015 budget. This provides some protections as the value of subsidies from the Massachusetts Board of Library Commissioners are as yet unknown. Additionally, possible mid-year 9C cuts from the state cannot be ruled out.

- Evergreen software development costs are decreased by 18.9%.
- The capital account totals \$1.3 million.
- The contingency account totals \$675,000.

Karen Pangallo moved to accept FY 2015 Budget. Motion was seconded by Martha Holden. The motion passed unanimously.

Patti Rogers moved to adjourn the meeting at 3:47 p.m. Motion carried.

Respectfully submitted,

Alan Thibeault, Acting Secretary