

**North of Boston Library Exchange
Executive Board Meeting Minutes
April 3, 2013**

Present: Pat Cirone, Brian Courtemanche, Ron Gagnon, Carol Gray, Martha Holden, Linda Hummel-Shea, Karen Pangallo, Nancy Ryan, Martha Driscoll, Myron Schirer-Suter and Elizabeth Thomsen.

1. **Call to Order:** Meeting was called to order at 2:21 p.m. by Pat Cirone.
2. **Approval of Minutes:** Minutes from the March 13, 2013 meeting were distributed. A motion to approve minutes from the March 13, 2013 meeting was made by Karen Pangallo and seconded by Martha Holden. Motion passed.
3. **Treasurer's Report:** A motion to accept the Treasurer's Report as of March 31, 2013 was made by Martha Holden and seconded by Carol Gray. Motion passed.
4. **Executive Director's Report:**

Evergreen Update

MassLNC issued RFP for Evergreen performance evaluation. The MBLC is awarding a \$50,000 grant for the evaluation and test server. MassLNC earmarked \$15,000 to resolve identified issues. Equinox is working on client issues: 1) new experimental client being developed that draws down less data to speed downloads; 2) memory leaks for patron downloads largely remedied.

At the end of the college semesters, we will do some software upgrade - either a later version of our current release, 2.2 or Release 2.3. We are waiting for the State of Georgia to load 2.3. We will monitor that for the next 1 ½ months before we make a decision. Release 2.4 will probably be out but we probably will prefer to wait for the later version with fewer bugs.

Evergreen Conference

Elizabeth, Ron and Michele will be attending the Evergreen International Conference in Vancouver from April 9th through April 14th.

MassLNC Conference

The first MassLNC Evergreen conference will be held in Worcester on May 15th. Participating member libraries of NOBLE, MVLC and C/W MARS are welcome. Originally it was open to just one staff member per library; but attendance was increased for greater staff participation.

Legislative Day

On March 26th, Ron attended Legislative Day. Turnout for the librarians was good but not as good for the legislators.

Public Library Bid

Last year's bid process conducted by the City of Salem on behalf of all NOBLE public libraries contained an option for a second year with some price

adjustments. There is no need for the usual bid process this year, NOBLE will just send out the FY14 contracts.

We are waiting a proposal from EBSCO for the renewal of our contract. The proposal will go before the Electronic Resources Working Group, the Executive Board and the June Members meeting for approval.

5. Long Overdues and Bills Plan: Bill Notice Text

Linda Hummel-Shea made a motion to adopt the text of the bill notice as written. Karen Pangallo seconded the motion. Motion passed.

6. Selection Policy for Electronic Content

Karen Pangallo made a motion to approve the NOBLE Selection Policy for Electronic Content. Myron Schirer-Suter seconded the motion. Motion passed.

7. OverDrive FY14 Selection Allocations

Based on experiment with Collection Management Team, recommending that libraries interested in OverDrive selection be allocated a proportional amount of NOBLE OverDrive funding. In FY14, member libraries will be assessed a total of \$40,020. NOBLE will augment those funds with an additional \$13,400 for a total of \$53,240 less \$13,000 for simultaneous access titles and \$12,000 for holds and emergencies. \$28,400 will be distributed for purchasing to participating member libraries. Member libraries will review the information and will be given the opportunity to opt-in by June 1. An authorized contact person will be designated from each library who will receive the reports and be trained to make selections. Although there may be more than one selector in a library, only the designated contact person will place the order. NOBLE will take back any unspent funds near the close of the fiscal year. According to Elizabeth, streaming video is the 'next frontier.' The selection is better.

Motion was made by Martha Holden and seconded by Linda Hummel-Shea to adopt the recommendation for the distributed model for OverDrive selection including the opt-in on June 1. Motion passed.

8. Reflections on Strategic Plan Meeting

On April 3, Owen Shuman, Library Planning Consultant, led library representatives in a productive three-hour session that produced seven long-term goals: Training, Leader in new technology, Streamline and simplify, Improve date assessment, eContent, Continuity and Advocate for member libraries. All present felt the session was succinct with a good format that yielded remarkably similar concepts to previous sessions.

9. Other Business

A question was raised if NOBLE would consider Freegal software. Ron feels that this product does not fit our mission of resource-sharing. It would be similar to having an iTunes card.

The Town of Reading passed the debt exclusion. They will be moving to temporary location for the length of the building project.

Everett is going forward with their branch location renovation.

Utility server (performs background work on off hours) is broken. Dell is sending a CPU, a motherboard and an engineer to repair. Until the server is fixed, we cannot produce notices.

Nominating Committee:

Brian Courtemanche and Martha Holden participated. Alan Thibeault will become Vice-President/President Elect and Nancy Ryan, Secretary.

10. Adjournment

Motion to adjourn at 3:52 pm was made by Nancy Ryan and seconded by Carol Gray.

Submitted by,

Nancy D. Ryan
Secretary
April 8, 2013