

NOBLE Executive Board Meeting--Minutes
Wednesday November 14, 2007

Call to Order: Meeting was called to order by President Linda Hummel-Shea at 2:15 pm.

Attending: Linda Hummel-Shea, Dennis Kelley, Doug Rendell, Ron Gagnon, Karen Pangallo, Barbara LaChance, Lorraine Jackson, Pat Cirone, Elisabeth Tully, Martha Driscoll, Elizabeth Thomsen, Martha Holden

Minutes: Minutes of the September and October 2007 meetings were reviewed and motioned for approval; approved unanimously.

Treasurer's Report:

Ron noted the footnote in the Treasurer's Report. 2 line items were adjusted for payments made in July for the June ALA Conference.

Martha Holden motioned for approval of the report; Linda Hummel Shea seconded the motion; the motion was unanimously approved.

FY2007 Audit:

Robert Guimond completed the audit with a note and suggestion. Linda asked if the depreciation included computers and Martha asked if it included the servers. Ron will check on these. Elisabeth Tully questioned if the depreciations are mandated somewhere. The fee for the audit was \$5000. Pat Cirone questioned the discrepancy in the rent. Ron will check but believes that the years and amounts are typos. Doug liked that the language of the audit compares NOBLE with the United States of America.

Barbara LaChance moved to accept the audit; Elisabeth seconded and it was accepted unanimously.

Executive Director's Report:

MBLC working with Governor's office to improve funding. MBLC is looking to increase requests to restore 2001-2002 cuts. Everyone is asked to contact legislators and ask them to make libraries a priority.

NOBLE received enthusiastic response to Collection Day and plan to run it again next year.

7 applications have been received for the Digital and Catalog Librarian position which was only advertised on library-related sites. So far, 4 have been selected to be interviewed.

NOBLE is upgrading packet shaper to help deal with slow Internet. Waiting for Atrion quote on replacing all library and Internet lines. Also considering upgrading UMass line.

All old equipment has been recycled by CRT Recycling.

NOBLE has secured new domain name—noblelibraries.org, .com, and .net. NOBLE will own all names, but only promote one. LSTA funding new MBLC promotion package featuring user-friendly name, masslibraries.org, Ron thought NOBLE should be optionally available in a similar manner. After that was secured, the MBLC learned that the state wants all state websites to be under mass.gov, and they will appeal. Martha Driscoll is on MBLC Authentication Task Force.

MassCat moving to open source ILS software called Koha. This will benefit small publics and school libraries. Some cost is assessed to participating libraries and partly to the regions. Eventually will provide a circulation option for MassCat libraries.

Elizabeth Thomsen and Martha Driscoll joined Ron at network administrators meeting to discuss open source systems, new state portal, and authentication plans.

Ron met with Dorothy Sieradzki of Manchester By the Sea to discuss MBTS joining NOBLE. Linda Hummel Shea and Elizabeth Thomsen discussed problems with MVLC's lack of scoping. Martha Holden suggested Ron offer MBTS an opportunity to spread out start-up costs. Barbara LaChance suggested local directors talk to MBTS about NOBLE benefits.

Ron and Elizabeth presented at the Digital Commonwealth conference on Oct. 25. NOBLE's Digital Library almost ready to be presented. First priority is what is already in the catalog; then move NOBLE libraries in NMRLS stuff over; third, add new stuff.

FY2009 Action Plan:

Discussed Action Plan and in particular the problems involved in considering adopting open source software in the future and that such an adoption makes things difficult to go forward now. III hardware and software could cost up to \$100,000 to upgrade for additional desired functionality. That NOBLE has gone as far as it can with the current system raises the question—do we go with Innovative or open source or a hybrid? In summary, NOBLE can afford to watch as MassCat and other systems adopt open source software as we chart our way. Action Plan is due to MBLC by December 1. NOBLE would like to apply for LSTA money to replace servers and implement other training/testing projects. Regarding Goal 2, items E and F—Board agreed to revisit conversations regarding email notices to patrons and regarding e-commerce. E-commerce questions involve the cost of the service and will NOBLE receive the monies and then redistribute them?

Martha Holden motioned to accept the current FY09 Action Plan; Barbara LaChance seconded the motion; the motion was unanimously accepted.

Policy Recommendations from Resource Sharing Working Group:

- a. Special Request Procedure: Martha Driscoll is still tweaking the special request form for libraries needing multiple copies of items; the new form will be shown at the November Members meeting. The special request form is to be used in lieu of placing holds on the items. Members will be informed of the Special Request Procedure. Linda Hummel Shea was concerned that a library could possibly receive too many items in response; Elizabeth Thomsen suggested sending out a message stating, "thanks, I got it."
- b. Institution cards: Language of the recommendation was changed and the second line "Non-NOBLE libraries should use regional library systems to request books for their users" was deleted. The Board feels that NOBLE libraries cannot make policy for non-NOBLE libraries, but rather they can advise non-NOBLE libraries.
- c. Non-NOBLE Library ILL Requesting Policy: Changes were made to 2 lines in the suggestion—"Issuing libraries can not grant special privileges on other libraries' materials." (Can was substituted for may)
"For cards allowing borrowing of other libraries' materials, the patron record must have a contact person; for institutions with more than one card, contact persons are required for each card." (The words "for each card" was added.)

Pat Cirone motioned to present the revised Resource Sharing Working Group Recommendations to the Members for a vote on Thursday November 29, 2007, at the Winthrop Public Library. Seconded by Elisabeth Tully and unanimously approved.

Some discussion followed regarding Member Meetings at other libraries and the importance of having a quorum for voting. Ron will request all Members RSVP regarding their attendance at the next meeting, by email.

Other Business:

Ron distributed report on the NOBLE Federated Search Project, which was quietly laid to its final rest. Doug “The Recidivist” Rendell described his recent bouts with the law. Doug, who has been served twice, set a good example for how to handle the situation when the Library is being served with search warrants and subpoenas—call town or college counsel and call NOBLE.

Adjournment: Lorraine Jackson motioned and Karen Pangallo seconded for adjournment at 4:15 p.m., which was unanimously approved.

Respectfully submitted,

Karen Pangallo, Secretary