



NOBLE

NORTH OF  
BOSTON  
LIBRARY  
EXCHANGE, INC.

## Third-Party Confidentiality Agreement

**Contractual language required by NOBLE to be signed by vendor before patron verification or other data access is made available:**

The Vendor acknowledges that it will have access to confidential information including that relating to library patrons ("Confidential Information"). The Vendor agrees that the Confidential Information it receives will be kept confidential and will be used solely in connection with Vendor's performance of its contractual obligations with NOBLE and its libraries and not for any other reason. Vendor agrees that neither it nor its representatives will disclose or otherwise make use of any of the Confidential Information in any other manner whatsoever, except with the prior written consent of NOBLE (or, in the case of a disclosure pursuant to proper legal process, without immediately informing NOBLE of such process). Notwithstanding the above, Vendor may disclose Confidential Information to its approved subprocessors, all of whom have entered into written agreements at least as restrictive as this Agreement. Vendor agrees to take reasonable steps to protect and maintain the security and confidentiality of the Confidential Information it receives at least to the degree as it would in the case of its own confidential business information. Vendor is responsible for any breach of this Agreement by its Representatives and, at its sole expense, shall take all reasonable measures to restrain its Representatives from prohibited or unauthorized disclosure or use of the Confidential Information.

**Purpose of Access:** \_\_\_\_\_

**Vendor Name:** \_\_\_\_\_

**Vendor Signature:** \_\_\_\_\_

**Printed Vendor Rep. Name:** \_\_\_\_\_

**Vendor Rep. Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Contracting Library:** \_\_\_\_\_

**Library Director Signature:** \_\_\_\_\_

**Copy must be submitted to NOBLE Executive Director by Library**

*Approved by Members Meeting, May 25, 2006; amended March 18, 2021.*

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