

**NORTH OF BOSTON LIBRARY EXCHANGE INC
MEMBERS OF THE CORPORATION VIDEOCONFERENCE
SEPTEMBER 18, 2025 MINUTES**

Present: Members attended by authorized voting representatives (Attachment A).

1. Call To Order

President Catherine McDonald at 10:05.

2. Approval of Minutes

Motion: Greg McClay moved to approve the May 15, 2025 Minutes, Linda Gardener second. Motion carried unanimously.

3. Treasurer's Report

Myron Schirer-Suter reported on 8/31/25 budget report. The auditor has begun his field visits.

4. Manager's Report

Kathy Lussier

- Gordon Conwell - Onboarding over the summer.
- Nahant Public Library - Sent proposal for Associate Membership.
- E-rate - Three libraries are trying the SafeDNS filtering pilot.
- Salesforce - Beginning next month working with a consultant.
- Evergreen Collaborative Development Initiative - Hired a part-time developer.
- Legislative BootCamp - Tuesday, October 7, 10 a.m. to 3 p.m.

Elizabeth Thomsen

- Aspen - September 30th Go Live date. Six libraries have already gone live.
- Backstage - Talking to them about authority record updates, deduplication. More information forthcoming.
- Training
 - Cataloging tracks
 - Fall training calendar
- Gordon-Conwell training
 - Welcome to NOBLE
 - Evergreen Staff Client Basics
 - Evergreen Circulation Basics
 - Evergreen Hold Basics
 - Meet Me on the Corner of Circ and Cat
 - Aspen for Public Service Staff
- Gloucester opening

Martha Driscoll

- Gordon-Conwell Migration
- Aspen cutover process, Wowbrary, Novelist, Bibliograph
- Updating the List Maker so it will provide Aspen links
- EZProxy - Power outage at central site affected. Working on cloud server for EzProxy..
- Evergreen release teams

5. Presentation of NOBLE Budget, OverDrive and PC Support Assessments

Kathy Lussier did FY27 Budget Presentation. Full presentation link [Budget FY27](#).

6. Vote To Approve Proposed Revisions To Internet Policy

Kathy Lussier reviewed the policy revision, see Attachment B. The Executive Board did recommend the proposed revisions.

Motion: Linda Gardener moved to approve the Internet Policy revisions. Anna Sarneso second. Motion carried unanimously.

7. New Business

None

8. Adjournment

Allison Babin moved to adjourn, Greg McClay second, adjourn 11:10.

Respectfully submitted,

Allison Babin

Clerk

ATTACHMENT A

# Name	Library
1 Allison Babin	Beverly Public Library
2 Noelle Boc	Danvers - Peabody Institute Library
3 Brian Courtemanche	Endicott College - Diane M. Halle Library
4 Jenny Benedict	Gloucester - Sawyer Free Library
5 Myron Schirer-Suter	Gordon College - Jenks Library
6 Theresa hurley	Lynn Public Library
7 Kimberly Grad	Marblehead - Abbot Public Library
8 Linda Gardener	Melrose Public Library
9 Catherine Robertson	Montserrat College of Art - Paul M. Scott Library
10 Martha Driscoll	NOBLE Staff
11 Paula Cartolaro	NOBLE Staff
12 Elizabeth Thomsen	NOBLE Staff
13 Kathy Lussier	NOBLE Staff
13 Michelle Filleul	Reading Public Library
14 Tara Mansfield	Salem Public Library
15 Elizabeth McKeigue	Salem State University Frederick E. Berry Library
16 Alan Thibeault	Saugus Public Library
17 Jonathan Nichols	Swampscott Public Library
18 Catherine McDonald	Wakefield - Beebe Memorial Library
19 Greg McClay	Winthrop Public Library and Museum