

**NOBLE
ANNUAL MEETING -- MEMBERS OF THE CORPORATION MEETING
AT ABBOT PUBLIC LIBRARY, MARBLEHEAD
JUNE 6, 2019**

PRESENT: Seventeen libraries were represented at the meeting by authorized voting representatives, attendance sheet attached.

CALL TO ORDER: Linda Gardener called the meeting to order at 10:10. Introductions were done.

APPROVAL OF MINUTES: Melissa Robinson made a motion to approve Minutes from the March 21, 2019, meeting; Jennifer Inglis seconded the motion. Motion carried unanimously.

TREASURER'S REPORT: Myron Schirer-Suter reported as of May 31st, 2019. Two items are over expended, Server Upgrade and PC Upgrade, due to unanticipated purchases of a new server and presentation laptop which were both 8 years old. Overall, budget is on target.

MANAGERS' REPORT:

Ron Gagnon –

- **Milestones** – 25 years ago last month moved to Cherry Hill Park, 7 years ago Memorial Day weekend moved to Evergreen, and 1 year ago we moved to our new office at Cherry Hill. At a recent Executive Board meeting, we closed out the capital appropriation for the move, returning \$1,089 unspent to capital, spreadsheet handed out. The original budget totaled \$57,060, with \$26,736 coming from MBLC Infrastructure funds, which went to the new power conditioner/power backup unit for the computer room, training room PCs, and part of the meeting room A/V upgrade. The \$29,235 from capital covered new tables for the meeting and training room functions, a replacement for our 24 year old refrigerator, a larger monitor for the conference room and chair replacements.
- **Tech Expo** – Was held Tuesday, and had good attendance. Programs included sessions on Evergreen updates, the new web client, privacy and confidentiality, safeguarding digital assets, an update on the tools provided by NOBLE List Maker, and connectivity in your library. Also had a “Help Spot” staffed by NOBLE staff to answer any questions for attendees while there were here.
- **NOBLE Day at EBSCO** – Next Thursday we will have a NOBLE Day at EBSCO headquarters in Ipswich. It is a great opportunity to visit the headquarters and meet with some of the product managers, learn about upcoming improvements and provide input. The update and reintroduction is planned in anticipation of renewal of our EBSCO contract today, and will cover coming attractions in EBSCO products as well as NOBLE's shared EBSCO core package of periodical databases, and NovelList Plus and NovelList Select to which we subscribe. A tour of the Ipswich EBSCO campus and server facility will be offered. Register on SIS.
- **MBLC Funding** – Line 7000-9506 from the MBLC budget approved by the House and Senate contains a 15.7% increase for the line item that funds networks, the full amount requested in the MBLC's Legislative Agenda, a \$443,000 increase. It is anticipated that the funding will be used to increase all the MBLC's network programs, for us that's Internet funding, resource sharing funding and infrastructure. We won't know our exact allocation until a meeting in late September. This year we received \$181,485 for telecomm and resource sharing. A 15.7% increase could bring over \$28,000 more in operational funds.
- **Network Security** – Ron and Martha met with our account rep and an engineer from New Era (formerly FTG) to discuss our network security. They are recommending a trial of a cloud security platform, Cisco Umbrella. Some central site equipment is end of life and looking into replacement. MBLC infrastructure funding can be used for network equipment replacement, our current balance is \$16,384 and should get a similar sum with the new fiscal year. May require some additional NOBLE capital funding
- **HVAC Replacement** – Executive Board approved up to \$12,000 in capital to replace one of our two server room HVAC units that the previous landlord provided in our prior lease renewal, one has failed. Our HVAC contractor recommended a better unit. Capital balance after is \$883,333.
- **Power Outage** – There was a planned power outage for 30 hours last weekend due our landlord and Town of Danvers running new power lines. NOBLE service to our libraries was not interrupted as our backup power generator came on during the outage.
- **Working Groups** – Executive Board approved reauthorizing the three existing working groups, Collection Management Working Group, Electronic Resources and Database Working Group, and Resource Sharing Working Group, while adding a new one, the Security and Authentication Working Group. A call for participants will go out in July.

- **Evergreen International Conference** – Ron, Elizabeth, and Martha attended the annual conference in April. Elizabeth did presentations on “Batches, Baskets, Buckets and Bookbags”, and a Lightning Talk on reformatting predicted publication dates in the catalog. The conference also ended Ron's three-year term on the Evergreen Oversight Board, but he continues on the Outreach Committee.
- **MLA Conference** – Elizabeth attended an OverDrive RLA meeting while at MLA.
- **ALA Conference** – Ron and Elizabeth will be attending the ALA Annual Conference in Washington, D.C., June 21 – 24. Elizabeth will be moderating the open source program on Saturday sponsored by the Evergreen community.

Elizabeth Thomsen –

- **OverDrive** – all consortia in Massachusetts are participating in reciprocal lending program. Statistics will be posted shortly. The statistics posted include the number of checkouts, which for May was 25,164, that are NOBLE copies being checked out by NOBLE patrons, plus checkouts of NOBLE copies from other networks' users and NOBLE use of other networks' titles.
- **OverDrive Allocations** – this is where OverDrive budget funds are set aside for libraries to purchase titles. This will be ending since many libraries did not spend and funds went back into the general OverDrive fund at the end of the fiscal year, and libraries can now purchase through the Advantage program with local users getting holds priority and their own OverDrive page.

Martha Driscoll –

Preparing for the upgrade to Evergreen release 3.2, which is scheduled for Monday. George and Tom have been at libraries updating PC's and installing recommended browser extensions for the Evergreen web client.

REPORT OF NOMINATING COMMITTEE:

Linda Gardener reported that the vice-president/president elect and clerk positions were up for nominations this year. The committee met and nominated Diane Wallace as vice-president/president elect and Theresa Hurley as clerk.

ELECTION OF OFFICERS - VP/PRESIDENT ELECT AND CLERK:

Floor opened for discussion, there was none. Amy Lannon made a motion to elect Diane Wallace as vice president/president elect, and Theresa Hurley as clerk. Kathryn Geoffrion-Scannell seconded the motion. Motion carried by unanimous vote.

VOTE TO RENEW EBSCO CONTRACT:

Ron reported our contract expires June 30th and is up for renewal, information was emailed to directors prior to this meeting. EBSCO is a shared service so comes to Membership for vote. ERDWG recommended renewing the contract, recommendation went to Executive Board, which they approved. EBSCO proposed three year contract with 2% annual increase. The 2% increase applies to the four database packages we current have; Core Package, NoveList Package, Full Text Finder, and NextReads. The 2% increase does not apply to optional databases purchased by our libraries. NoveList Package, Full Text Finder, and NextReads are paid out of the NOBLE budget.

As one of EBSCO's first customers, NOBLE is receiving highly discounted pricing on the Core package, which consists of 11 databases. Passed around a handout showing what libraries pay on the New York State contract based on EBSCO's current rates. For public libraries costs would range from \$15,000-\$58,000 per library, and for academics cost would range from \$42,000-\$54,000 per library. NOBLE libraries paid \$4,734 per library in FY19 for the core package, except for the state colleges which are covered under the MCCLPHEI contract. As part of our long standing relationship, our libraries also receive 50%-60% discounts on additional database purchases.

Another advantage of staying with EBSCO is in the past year, seven of the top ten titles used in NOBLE are exclusive to EBSCO; Harvard Business Review, Time, Entertainment Weekly, Engineering News Record, Bloomberg Business Week, American Journal of Public Health, and The Nation. Also 19 of the top 30 full text downloads that NOBLE uses, are exclusive to EBSCO.

Myron Schirer-Suter made a motion to approve renewal of the EBSCO contract for 3 years, Deborah Kelsey seconded the motion. Motion carried by unanimous vote.

VOTE TO APPROVE FY2021-2025 STRATEGIC PLAN:

Ron explained a Strategic Plan is a requirement of MBLC. Ron emailed the Plan to directors. A meeting was held April 30th, facilitated by Greg Pronevitz, to come up with a statement of needs and goals. The plan was recommended and approved by Executive Board, and is presented here for vote by the Membership.

Brian Courtemanche made a motion to approve the FY21-25 Strategic Plan; Jennifer Inglis seconded the motion. Motion carried by unanimous vote.

VOTE TO DELETE WINTER MEETING POLICY:

Ron explained the Winter Meeting Policy was created in 1993 before NOBLE had their own site and met at Member libraries. Libraries would close based on local school or municipality closings. This is no longer the case since NOBLE has own location and can decide when necessary to cancel meetings.

Diane Wallace made a motion to delete the Winter Meeting Policy; Amy Lannon seconded the motion. Motion carried by unanimous vote.

EVERGREEN UPDATE:

Ron Gagnon – Release 3.2 bring exclusive use of the new web staff client, replacing the older staff client based on older technology that is no longer supported or widely known.

Martha Driscoll – Will be shutting the system down Sunday night after 9 pm, and will come up on the web client Monday morning. In preparation, Martha and her staff have been working on migrating over some of the customizations that were done on the old XUL client. A checklist was sent out to libraries to prepare their PC's for the upgrade, and is available on the Staff Information System.

Elizabeth Thomsen –

- Been out to libraries training staff. Staff familiar with working with web browser.
- On June 20th and 25th scheduled P's and Q's sessions, Problems and Questions
- Google Meet – can do one on one with your staff
- Screencasts – more will be posted
- NOBLE Catalog App – Developer Ken Cox created an Evergreen catalog app a few years ago. He is a patron of CW/MARS not an employee, he developed the app for his personal use. He has customized the app for CW/MARS, Georgia Pines, and COOL in Ohio. He has a developer's license and now is offering a paid service to customize and maintain iOS and Android versions for Evergreen sites and make them available to patrons. He attended an Evergreen Hack A Way, and is part of the Evergreen Community and answers questions from patrons. NOBLE has hired him to customize the app for our catalog. Showed the screens from CW/MARS app. Ron added Executive Board approved the start-up cost, \$3,300-\$6,600, and the \$1,000 annual maintenance to keep in the app stores and make Evergreen changes. The annual maintenance will come from NOBLE budget.
- **Cool Tool** - new tool to configure header and footer links
- **List Maker Updates** – inventory date.
- **What's Coming in Release 3.2** – Baskets, Patron Name Enhancements, preferred name. Email Checkout Receipt, Emergency Closing, Copy Alerts Improvements, Alternate Patron Hold Pickup

COOPERATIVE BINDING CONTRACT: Myron Schirer-Suter explained items they bind are low, so their minimum cost is high. Wants to look into an annual cooperative interest and do once a year. Will do a form and send to directors and see if any interest.

NEW BUSINESS: None

Kathryn Geoffrion-Scannell presented Linda Gardener with a gift as outgoing president of NOBLE and thanked her for her role.

ADJOURNMENT: The meeting adjourned at 12:00.

Respectfully Submitted,

Diane Wallace
Secretary

NOBLE MEMBERS OF THE CORPORATION MEETING
AT ABBOT PUBLIC LIBRARY, MARBLEHEAD
JUNE 6, 2019

LIBRARY

Beverly	<u>anna Langley</u>
Bunker Hill CC	<u>[Signature]</u>
Danvers	
Endicott College	<u>Brian Courtenay</u>
Everett	
Gloucester	<u>Deborah Kelley</u>
Gordon College	<u>Wynne W. Salt</u>
Lynn	
Lynnfield	<u>Sen Inglis</u>
Marblehead	<u>Patricia Rogers</u>
Melrose	<u>[Signature]</u>
Merrimack College	<u>KATEYSON Frances Nelson</u>
Montserrat	
Northern Essex CC	<u>Lana Murat</u>
Peabody	<u>Melissa Robinson, Kate Merin</u>
Phillips Andover	③ <u>Michael [Signature]</u>
Reading	
Revere	
Salem	<u>Bonnie [Signature]</u>
Salem State University	<u>Elizabeth McKeigue</u>
Saugus	<u>Mary OConnell</u>
Stoneham	
Swampscott	
Wakefield	<u>Zachary McQuinn</u>
Winthrop	<u>[Signature]</u>
MBLC	
NOBLE	