

## **NOBLE Executive Board Meeting**

**August 14, 2019**

Present: Ron Gagnon, Linda C. W. Gardener, Diane Wallace, Myron Schirer-Suter (via phone) Amy Lannon, Elizabeth Thomsen, Theresa Hurley, Melissa Robinson, Brian Courtemanche, and Kathryn Geoffrion-Scannell.

### **1. Call to Order/Welcome**

The Meeting was called to order by President Kathryn Geoffrion-Scannell at 2:05 pm.

**2. Approval of Minutes** Minutes for May 8, May 28, and June 27 conference call were presented. Linda moved to approve, second by Amy, all in favor.

**3. Treasurer's Report** Nothing out of the ordinary to report.

### **4. Executive Director's Report**

The MBLC received a surprise \$1 million on top of the 20% increase for the FY 20 budget. A requirement for funding this year, according to Paul Kissman of the MBLC is:

Post a clear patron-focused web page that describes your networks policies and practices on patron registration, and the services that all Mass residents (in municipalities certified for state aid) can expect to be able to receive from your libraries.

NOBLE is doubling the internet bandwidth from 75 mbps download to 150 mbps download for an additional \$10 a month. The cost is covered with the expected increase per telecom site from the MBLC. This will bring most public libraries up to the ALA recommended level (100mbps) except for Lynn, Peabody, and Revere where due to population size the recommendation is a gigabit connection.

Ron and Elizabeth attended the ALA conference in Washington, D.C. They met with the EBSCO executives, Equinox president, and overdrive executives. Elizabeth moderated an open source session which had a large attendance, standing room only.

Noble has purchased a new barcode scanner to test that can read a license and input the data. It can also read a barcode from an app.

NOBLE Day at EBSCO is scheduled for October 10. The agenda is posted on the Staff Information System page.

An air conditioner in the one of the server rooms was replaced paid with funding from capital.

A new central site switch was installed with funding from MBLC Infrastructure funds approved by the executive board via a conference call on June 27<sup>th</sup>.

Evergreen updates

MassLNC is dissolved

The Strategic Plan was submitted and approved by the MBLC

Autorenewal was implemented for several libraries: Danvers, Endicott, Montserrat, Salem State, Saugus, Stoneham, Beverly, Gloucester, Wakefield, Swampscott and Winthrop.

Ron attended the reception for retiring Minuteman Executive Director Susan McAlister. Phil McNulty was announced as the new director.

Working groups were announced. The Security and Authentication Working Group only had two interested parties, so that group will not be convening at this point.

The audit by CPA Bob Guimond has started. No site visit has been scheduled yet

The Overdrive Digital Bookmobile is scheduled to visit the Danvers library on July 18, 2020. The date was assigned to NOBLE and because of logistics and it being a Saturday during the summer, Danvers was willing to host.

The high-tech Bookmobile is a community outreach vehicle to promote our digital catalog of eBooks, audiobooks and magazines. Readers of all ages can learn about and engage with digital books inside the Digital Bookmobile. The traveling exhibit tours North America and contains several interactive learning stations. All Digital Bookmobile events are free to host and attend.

## **5. Approval of FY20 Executive and Members Meeting Schedule**

### **Members Meeting:**

September 19, budget presentation, also Rob Favini of MBLC re: LSTA grants

October 17, budget vote

November 21

March 19,

June 4, Annual Meeting at Marblehead with lunch following at the Eastern Yacht Club

All Members meetings are on Thursday mornings at 10 am with coffee at 9:30 am; all except June are at NOBLE.

### **Executive Board Meetings**

September 11, (budget meeting)

October 9, (remaining budget issues)

November 13, (FY21 action plan approval at both meetings)

December 11,

January 8,

February 12,

March 11,

April 8,

May 27

Executive Board meetings are on Wednesday afternoons at 2 pm at NOBLE

Motion to approve made by Amy, second by Diane, all in favor.

## **6. Approval of FY20 OverDrive Magazine Collection Allocation**

Overdrive magazine titles will increase from 50 titles to 75 titles for FY20. Requested funding of \$30,000 for Overdrive magazines. Motion to approve made by Amy, second by Theresa, all in favor.

Elizabeth presented OverDrive Lucky Day Collection. A library can designate and second copy of a title as a Lucky Day Copy. Libraries have to purchase at least 2 copies to participate. These copies will be non-holdable and non-renewable, available on a first come, first serve basis. In Libby, they are in a separate collection.

Also discussed was Macmillan Publishers participation in OverDrive. For the first 8 weeks, NOBLE can only purchase 1 copy of a new title. Libraries who participate in Advantage cannot purchase their own copy for the first 8 weeks. After 8 weeks, additional copies may be purchased on metered access where patrons will have access to the title for 2 years.

#### **7. Vote to Rebalance NOBLE Investments**

NOBLE recommends to move money into mutual funds. Looking to invest money from money market to Vanguard Dividend Growth which has low fees and is low risk. The annual return rate is 16%. Brian made a motion to follow recommendation, second by Linda, all in favor.

#### **8. Preliminary FY21 Budget Discussion, Telecom**

Gloucester recently went on the City's network and Academics are on their institutions network. The problem is that the current formula cannot be changed without hurting someone. May want to consider making telecom a la carte.

Branch fees are lower for academic libraries and would need to lower the public libraries to the same rate. Discussion regarding changing the formula or leaving it as is.

Amy made a motion that the FY21 assessment be based on the FY20 assessment as individually modified by telecom factor and progress as such for 5 years. Second by Linda, all in favor.

#### **9. Vote to update Address in Bylaws**

Vote not needed. Changing the address does not need to go through the bylaws process.

#### **10. Other Business**

None

**Meeting adjourned at 3:50pm.**

Respectfully submitted,

Theresa Hurley

Clerk