

## **NOBLE Executive Board Meeting**

**May 29, 2019**

Present: Ron Gagnon, Linda C. W. Gardener, Diane Wallace, Myron Schirer-Suter, Amy Lannon, Elizabeth Thomsen, Martha Driscoll, Brian Courtemanche, Patricia Rogers, Michael Hearn, Kathryn Geoffrion-Scannell and Theresa Hurley.

### **1. Call to Order/Welcome**

The Meeting was called to order by President Linda C.W. Gardener at 2:00 pm.

**2. Approval of Minutes** There were no minutes ready for approval.

**3. Treasurer's Report** Presented at May 8<sup>th</sup> meeting.

### **4. Executive Director's Report**

Ron and Martha met with an engineer and our account rep from New Era, formerly FTG, to discuss network security. They will review our setup and may recommend a cloud security platform from Cisco, Umbrella. While preparing for the maintenance contract renewal, we found that some equipment is not covered under maintenance. We are waiting for an updated maintenance proposal from New Era. Some other equipment is end-of-life and needs replacing. MBLC infrastructure funding can be used for network equipment replacement. We currently have \$16,384 but should be receiving a similar amount in the new fiscal year. In addition, this may require some Noble capital funding.

A \$443,000 increase in MBLC's budget line 7000-9506 will most likely be used to increase all of the network programs. For Noble that includes internet funding, resource sharing and infrastructure. The network allocations will be known in September, but we'll probably receive some guidance before then as the FY20 budgets are being prepared.

The power will be shut off for most of the weekend to replace a line in from the street. Our generator should handle the situation without interruption.

At least five Noble staff members participated in Evergreen's Bug Squashing Week recently. 20 new patches were submitted and 23 were added to the software last week.

Elizabeth and Ron will be attending the ALA Annual Conference in DC June 21-24. Elizabeth will be moderating an open source program sponsored by the Evergreen community.

Minuteman Exec Director Susan McAlister is retiring soon. Becky Rohr, head of technical services at Wakefield for 31 years recently retired. Corinne Fisher and Brenda Wettergreen of Reading are both retiring. Everett Director Stacy DeBole resigned as the director after a change in city management practices.

## **5. Vote to Recommend FY2021-2025 Strategic Plan**

The goals are the most important piece in terms of voting. Greg Pronevitz' notes from April 30 are provided as well as the needs assessment, his report and other meeting notes and summaries, and methodologies. The financial plan is incomplete until we vote on the amounts. Greg initially suggested seven goals, but we ended up with six goals. Noble staff worked to make them clear and measurable. Maintaining high quality service to members was mentioned many times. Member relations and community among members came up as well. Enhancing the library management system and related technology, electronic resources, and others are core to what Noble does. Access to management data has been a new priority over the last five years. Noble works to provide libraries with what they need in order to carry out their missions. Financial planning and fiscal stewardship was brought up as well. Funding and its sources could be looked at again. There was a question about the number of holdings mentioned in the report. It may reflect physical holdings only. The plan as written is very reflective of the conversations that took place on April 30, 2019.

Brian moved to accept the plan, Theresa seconded and all in favor.

## **6. Vote to Approve Transfer from Capital for Server Room HVAC.**

Our server room is covered by 2 separate four year-old units. One is unable to be repaired. These run 24/7 to manage heat from the servers and are critical to operations. We need to replace and reposition a unit and we have a quote of \$11,000. Half of the unit is inside the room and the other half will be installed on the roof. We may also need an additional \$1,000 in case there are issues with the roof or wiring. The request is to transfer \$12,000 from capital, which has a balance of \$895,333 to cover all costs.

Diane moved to approve, Amy seconded and all in favor.

## **7. Vote to Approve Noble Evergreen Mobile App**

Noble staff have been looking at a mobile Evergreen app and it was mentioned by members several times at the strategic planning session. ERDWG has recommended moving forward with it. Part of the funding needed would be from capital to get the app set up, and part of it is ongoing fees. Ron is requesting \$4,800 from capital for startup costs. Current quotes range from \$2400 to \$4800. Annual operating costs could run

from \$900 to \$1800. The developer working on the app is a full-time developer, but also a library patron at an Evergreen library. He has released “Hemlock” which is a generic Evergreen app that anyone can download and use. This developer is now taking the app and customizing it and maintaining for a library or consortium. He is then able to get it into the app stores. He’s done this for Georgia Pines, CW/MARS and COOL in Ohio. Elizabeth has been using the apps of the other Evergreen networks and is impressed with the features. It is not a replacement for the entire web site. Other consortia are highly recommend the app. We need to sign an agreement with the developer and he has three phases planned, but we don’t have a target date for finishing yet. Obviously, this is open source so it will be available to anyone.

Amy moved to fund the app from capital for \$4800, Kathryn seconded and all in favor.

### **8. Vote to recommend changes to the Network Transfer Policy**

This is delayed for now as the Resource Sharing working group has more work to do and will resubmit to the Executive Board and then Members later.

### **9. Reauthorization of Working Groups for FY2020**

Reauthorizing the groups now allows extra time to get them established and active by fall. We need the three existing groups, ERDWG, Resource Sharing and Collection Management. Martha has also suggested that we should add a working group for Security and Authentication since we expect more policies to be needed in the future.

Kathryn moved to reestablish the current groups and add a Security and Authentication Working Group, Myron seconded and all in favor.

### **10. Nominating Committee Report**

Linda reported that a slate of officers will be presented to the members next week for a vote. The committee found candidates for Clerk and VP/President Elect.

### **11. Other Business**

None.

### **12. Adjournment at 3:20 pm.**

Respectfully submitted,

Diane Wallace

Clerk