

## **NOBLE Executive Board Meeting Minutes - Hybrid January 14, 2026**

Present: In Person: Kathy Lussier, Myron Schirer-Suter; Virtual: Catherine McDonald, Brian Courtemanche, Jonathan Nichols, Abby Porter, Anna Sarneso

### **1. Call to Order**

Catherine called the meeting to order at 2:06PM.

### **2. Approval of minutes for December 10, 2025\***

*Myron made the motion to approve the minutes from December 10, 2025, seconded by Brian. The motion passed unanimously.*

### **3. Treasurer's Report**

Myron reports that nothing is out of the ordinary. The audit is done and the tax documents have been filed.

Myron announced he will be retiring in May and stepping down as Treasurer.

### **4. Marketing Working Group**

Kathy reported that the Group is working on marketing for Aspen. Jonathan has created a style guide. A survey was sent out for suggestions and the results said more people want marketing guides, similar to the Aspen guide. A new logo for NOBLE is being considered. Marketing materials are being prepared to advertise that NOBLE is a fine-free network.

### **5. Advocacy Committee**

Abby reported that speakers have been scheduled and the invitations will be going out soon. The Friends of the Melrose Public Library will be funding the refreshments. Video submissions are due January 31.

### **6. Executive Director's Report**

Kathy reviewed her report:

- Aspen: Salem State has completed their migration to Aspen. Overdrive records are being removed from Evergreen. EBSCO e-books are adding complications, so Kathy will be asking EBSCO to work with Aspen. Credit card payment issues are being addressed. Payments are being applied without the bill being cleared from a patron's account.

- Content Cafe: NOBLE staff will be presenting a recommendation to ERDWIG next week. It has been narrowed down to three options: Chilifresh, Loral, and Syndetics.
- eRenew: eRenew was successfully installed on the training system and will be installed on MOBIUS as soon as MOBIUS is able to perform the upgrade. Policies on e-renewal may need to be revisited.
- Salesforce: Close to moving to a live version of the Customer Relationship Management.
- Member Services Support Position: 16 applicants already.
- Collection Management: Two focus groups were held to talk about how best to meet staff needs. The charge of the working group will likely change as a result of feedback. One more focus group is scheduled.
- MBLC Survey: Annual network survey information for FY 25 has been submitted.
- Value of NOBLE: Kathy has performed the calculations for the FY 25 Value of NOBLE.
- Evergreen: New circulation interface is set to be released with the fall 4.0 release. It caused issues in the past, so NOBLE staff will be helping to test the update to identify potential bugs.
- New Member Policy: Anna, Theresa, and Kathy are meeting to work on a unified New Member Policy

#### **7. Vote to Rescind NOBLE Meeting Room Policy**

*Brian made the motion to rescind the NOBLE Meeting Room Policy, seconded by Anna. The motion passed unanimously.*

#### **8. Nahant**

Nahant is close to making a decision.

#### **9. NOBLE Reserve Funds / Contingency Budget**

Kathy reviewed a draft of the NOBLE Reserve Funds and Contingency Budget. Decisions need to be made about what the targets should be for the different reserve funds. Kathy gave an overview of the various funds. These funds would potentially address concerns about the potential loss of MBLC funds, inflation, and member libraries facing budget shortfalls. Kathy and Myron will meet to discuss further edits.

*Jonathan made the motion to transfer \$250,000 from capital to the contingency fund, seconded by Brian. The motion passed unanimously.*

#### **10. Ad Hoc Committee to Assess Services for Academic Libraries**

This committee is being formed to encourage Academic Libraries to join. Kathy requested a volunteer to be the liaison. Anna volunteered.

*Abby made the motion to approve the recommended charge and form the Ad Hoc Committee to Assess Services for Academic Libraries, seconded by Jonathan. The motion passed unanimously.*

**11. New Business**

Jonathan asked a question about English as a Learned Language programming.

**12. Adjournment**

*Brian moved to adjourn. All in favor.*

Meeting adjourned at 3:34PM.

Respectfully submitted,  
Abigail Porter  
Clerk, Pro-term