

## **NOBLE Executive Board Meeting Minutes Hybrid April 29, 2025**

Present: Kathy Lussier, Brian Courtemanche, Jonathan Nichols, Allison Babin, Catherine McDonald, Myron Schirer-Suter, Rachel Overbeck, Anna Sarneso, Theresa Hurley, and Abby Porter

### **1. Call to Order**

Brian called the meeting to order at 1:36 pm.

### **2. Electronic Resources and Database Working Group**

Myron reviewed the last ERDWG meeting. The issues with Bibliograph have been resolved, but academics now want to be included. Phillips and Merrimack prefer not to be included in Bibliograph. Aspen was also discussed. There is a lot of possible customization. ERDWG members voted to remove the Movie Ratings facet of Aspen. Myron reviewed several other facets that were discussed.

### **3. Policies related to Non-Certified Public Libraries**

Kathy spoke to the lawyer who recommended drafting a policy relating to non-certified libraries, in particular pertaining to Overdrive. Various options were discussed. Kathy will look into various options to discuss further at the next meeting.

### **4. Proposed Changes to Library of Congress Subject Headings**

Kathy reviewed recent changes to Library of Congress Subject Headings. Discussion ensued on how subject headings should be handled. Discussion of making this a priority will continue at future meetings.

### **5. Regular Policy Review**

Kathy reviewed the changes to the Confidentiality Policy and Legal Request Policy, as well as the G Suite Policy. No changes were made to the Library Systems Account Policy.

- **Confidentiality Policy and Legal Request Policy**
- **G Suite Account Policy**

*Rachel made the motion to recommend proposed revisions to the Confidentiality Policy, Legal Request Procedure and G Suite Account Policy to Members, seconded by Theresa. The motion passed unanimously.*

- **Library Systems Account Policy**

*Rachel made the motion to reaffirm the Library Systems Account Policy, seconded by Anna. The motion passed unanimously.*

### **6. Draft Changes for Member Services Agreement**

Kathy reviewed the drafted changes to the Member Services Agreement in advance of voting at the next meeting. Gordon Conwell requested the changes to specify how NOBLE will handle data.

**7. New Business**

There was no new business.

**8. Adjournment**

Myron made the motion. All in favor. Meeting adjourned at 2:30.

Respectfully submitted,

Abby Porter  
Clerk