NOBLE Executive Board Meeting Minutes
September 9, 2026 at 2:00 PM

Members Present:Abby Porter,Theresa Hurley, Brian Courtemanche, Anna Sarneso, Allison Babin, Jonathan Nichols
NOBLE Staff Present: Kathy Lussier

Call to Order/Welcome

- Catherine McDonald called the meeting to order at 2:08

Approval of Minutes

- *Jonathan Nichols moves to approve the August 12, 2026 Minutes, Allison Babin seconds the motion. Motion passes unanimously.*

Reports

Executive Director's Report

- Agenda 3 - 2026-09-09 - NOBLE Executive Director Report

Business

FY27 Board Orientation - Kathy Lussier

- Kathy presented an overview of the Executive Board and the governance calendar.
- The board had a discussion about the role of Board liaisons on working groups.

Approval of Proposed Revisions to the FY27 Budget with Revised Salary Schedule – Kathy Lussier

- The CPI-U is 3.7%, but the salary revision proposes a 3% COLA increase.
- Other changes include:
  - $6,356 in savings in the salary line. This savings was reallocated to cover most of the cost of a $5,000 increase in the Consultant line and $1,500 increase in the Travel line.
  - A savings of $6,000 in network security reallocated to cover a $4,000 increase in Evergreen services and a $350 increase in Remote Hosting Support erviers.
  - A $7,895 savings in catalog enhancements reallocated to support a $7,485 increase in the Record Enhancement line to support ongoing authority control
  - ECDI Developer Partnership Revenue to Evergreen development.
- *Theresa makes a motion to approve the revised budget with the 3% COLA increase and Morgan seconds the motion. Motion passes unanimously.*

Vote to Recommend Proposed FY28 Action Plan to Members Meeting

- Kathy presents the Action Plan for FY28: Agenda 6 - actionplanfy28
- *Jonathan makes a motion to approve the Action Plan for FY28 as presented, and Morgan seconds the motion. Motion passes unanimously.*

Vote to Recommend Proposed FY28 Budget to Members Meeting

- A smaller group of Board members looked at six different budgets to help determine how NOBLE should or should not use reserves to help offset the cost of losing Merrimack in the FY28 budget.
- The group recommends that we use FY27 Nahant fee and Merrimack withdrawal fee to offset assessment, do not reduce use of reserves in other areas, and use reserves to cover half of the remaining Merrimack revenue loss.
- Kathy presented the budget in detail, as well as the proposed assessments.
- *Brian makes a motion to recommend the proposed FY28 budget and assessment to Membership, and Jonathan seconds the motion. Motion passes unanimously.*

Vote to Recommend Proposed FY28 OverDrive Budget and Assessment

- The Board is tabling this item until Kathy can recalculate the assessment formula.

Vote to Recommend Proposed FY28 PC Support Assessment Rate

- One library left the group that receives PC Support, but the fund has a strong amount of reserves to help offset this.
- There are incremental increases to the annual fee, as well as the cost for each PC and printer.
- *Allison makes the motion to recommend the proposed FY28 PC Support Assessment Rate to Membership, and Morgan seconds the motion. Motion passes unanimously.*

New Business

- Brian asked about the Ad Hoc Academic Libraries group and what work they'll be doing. Anna is the Board liaison to the group, and she'll report back after their first meeting on September 25.

Adjournment

- Morgan Yeo makes a motion to adjourn the meeting. The meeting adjourned at 4:33.

Respectfully submitted,
Anna Sarneso
Clerk