PRESENT: Nineteen libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Alan Thibeault called the meeting to order at 10:05. Introductions were done.

APPROVAL OF MINUTES: Diane Wallace made a motion to approve Minutes from the October 22, 2015 meeting, Sharon Gilley seconded the motion. Motion passed.

TREASURER'S REPORT: In Karen Pangallo's absence, Ron Gagnon reported on the 10/31/15 budget. Spending is on target. Brian Courtemanche made a motion to approve the report; Myron Schirer-Suter seconded the motion. Motion passed.

MANAGERS' REPORT:
Ron Gagnon –
- Directors received copies of the annual audit and state and federal filings. It was approved at the Executive Board earlier this month, copies given to MBLC as required.
- Ron, Elizabeth, and Martha went to MBLC for kick off meeting for the social media log in investigation project. MBLC hired cyber security firm, Janus Associates, to evaluate privacy issues involved in using social media logins to access library resources and systems. NOBLE is partnering with MBLC as the test site.
- Ordered the generator to power the computer room, HVAC systems, and the office in the event of a power outage. Installation will start shortly.
- Credit card is on track for a soft launch in January, after the new release is loaded. Possible February 1st announcement for the service begin. Sent an email with link to the fact sheet that is on Staff Information System.
- MassLNC is having a planning meeting on December 10th. MVLC will be leaving as of 6/30/16. Board meeting this week, and will be discussing opening MassLNC participation to Evergreen users outside of Massachusetts, not as a full member, but as participants in development for a 15% fee, or, 20% fee to manage their project. There will be different contribution levels based on size. Kathy Lussier is reaching out to networks.
- Begun work on the annual Value of NOBLE.

Elizabeth Thomsen –
- MassLNC development committee meeting today. Moving forward is the activity metric, this will give us multiple ways to affect relevant ranking using activity information.
- Electronic Resources and Database Working Group met yesterday. Approved adding a checkbox that has search "All NOBLE" level as a new option to the catalog. Software was done by Tom Berezansky at MVLC. Looking at the issue of display of local copy notes.
- On Tuesday the Digital Commonwealth signed a new "Memorandum of Understanding" with the Boston Public Library, who has been technical partner with Digital Commonwealth. The Memorandum expired and needed to be redefined; as a result a new working document was made. Also saw preview of the Internet archive digitization that will be put into the Digital Commonwealth and be searchable.

Pat asked when the activity metric will be incorporated in an Evergreen release. Elizabeth answered too early to tell pending actually testing. Ron stated hopes next fiscal year, not in release that will be coming out next spring, most likely the following January.

Martha Driscoll –
- Evergreen Hackaway was held at NOBLE November 4th-6th. This is an annual Evergreen community event where developers get together to work on bugs and codes, and collaborate on projects. About 20 people attended. During the Hackaway 20 patches were merged, these are code fixes to Evergreen that are on Launchpad. Several discussions on development:
  - Searching the catalog to improve indexing.
  - Course reserves software, which is a separate code not in Evergreen. There was talk of moving it more into Evergreen community to have developers work on it.
  - Acquisitions improvements.
  - A CW/MARS patron, who develops Android apps, came and did a presentation on the android app he developed for searching CW/MARS catalog.

This was great opportunity for NOBLE staff to meet the developers and work with them.

- Evergreen Release 2.9 is scheduled to be uploaded on January 11th, the system will down for half a day. This release will bring the ability to turn back on automatic billing, which was turned off when switched to Evergreen due to the negative balance issue on patron record. At six weeks a patron gets a notice with an overdue charge, but the system doesn't actually bill them, a long overdue is on their record. There will now be a charge on their record so circ staff can see it.
- Will begin patron record expiration date reminders to patrons. Patron records have an expiration date of 3 years, for colleges it's usually end of the semester. Public library patrons will be sent an email reminder that their privileges will be expiring soon. Reminders will go out in December for patrons who have records expiring in January. Message will be going out at 30 days and 14 days prior to record expiration date.

Ron added the Circulation Roundtable met this week and are finalizing the wording. This will get on track for having patron records roll off after a period of time.

VOTE TO APPROVE FY 17 NOBLE ACTION PLAN:
Ron explained Executive Board approved the FY 17 Action Plan last week. He emailed the plan along with FY 15 Objectives to directors. One big FY 15 achievement was the statistics dashboard that was rolled out on July 1st. Other items accomplished; renewed lease with new LED lighting for the office, and telecomm equipment upgrade. Annual action plans are done for two reasons; 1) MBLC requires them for grant requests, and 2) good management tool.

Highlights for FY 2017 Action Plan:
Goal 1F. Participate in planning, presenting and attending annual MassLNC Conference will be Fall 2016
Goal 2A. Implement new Evergreen web staff client modules as available.
Goal 2D. Conduct a program on understanding library local area network (LANs).
Goal 3A. & B. Review recommendations of MBLC-funded Janus Associates report on use of social media logins and networks for patrons. Investigate MBLC's Janus report results for streamlining access for library staff.
Goal 4A. Improve statistics dashboard to include data from NOBLE services such as EBSCO.
Goal 4B. Provide greater integration of statistics dashboard with other NOBLE developed front-ends such as book list generator.
Goal 5A. Implement OverDrive API, this will allow use of OverDrive from Evergreen catalog.
Goal 5B. Work with Electronic Resources and Database Working Group to investigate and make recommendations on discovery service to maximize use of electronic resources.
Goal 5C. Work with Electronic Resources and Database Working Group to implement any changes from EBSCO renewal (or not) contract.
Goal 6A. Upgrade or replace Evergreen servers, approaching 5 years old, utilizing MBLC capital infrastructure and NOBLE capital funds. FY 15 MBLC Network infrastructure funding was $16,558.
Goal 6D. Improve metadata in NOBLE Digital Heritage.
Goal 6E. Expand features of NOBLE Digital Heritage to include providing for image identification input from public.
Goal 6G. Implement full authority control for browse searching in the catalog.
Goal 6H. Review NOBLE staffing in light of evolution of MassLNC to assure support and development progress meet our libraries needs and report to Executive Board.
Goal 7E. Review and revise NOBLE public website.
Goal 7F. Strengthen efforts to assure area legislators are aware of impact of changes in state funding.

Diane Wallace made a motion to approve FY 17 NOBLE Action Plan, Pat Cirone seconded the motion, motion passed unanimously.

COMMONWEALTH CATALOG UPDATE:
Elizabeth Thomsen discussed the following:
- The transition from the Virtual Catalog to the Commonwealth Catalog was to happen during summer, but was delayed. The transition has been complicated. There were some connection issues to our system and setting issues on the Commonwealth site.
- Elizabeth, Martha, and Michele have been doing training at NOBLE for the libraries the past two weeks.

- Walter Stine from FLO, who manages the Commonwealth Catalog under contract with MBLC, will be at NOBLE for a meeting on December 2nd to discuss and answer questions about the Commonwealth Catalog. Each library is encouraged to send a staff member, multiple staff are welcome. Registration is on the Staff Information System.

Martha Driscoll discussed the following:
- Training for library staff is going well. Michele has been going through borrowing, which is materials coming in from other networks, and Martha has been doing the lending, which is your libraries items.
- Virtual Catalog will shut down in December, so any loans in Virtual Catalog need to finish up there, there's no data migration. A report will be produced at some point, when more is known a message will be sent out.

Patti Rogers asked why the change was made. Ron stated we are the last ones still using it. Sirsi/Dynix, the system vendor, was not doing further development or upgrading the software, it was old technology. There were meetings, and a selection process. Auto-Graphics developed the new product, it's a more modern tool, and more user friendly for staff and patrons. MaryRose Quinn added some Massachusetts networks couldn't use the Virtual Catalog because their systems weren't compatible.

GOOGLE BOOKS PREVIEW LINK IN CATALOG:
Elizabeth Thomsen explained Google Books is an additional add-on feature to the catalog that Electronic Resources and Database Working Group recommended to Executive Board, which approved the recommendation.

Ron added this is a free service Google provides as part of the Google Books service that can be included in our catalog. It includes a Google Preview image, and text of public and non-public domain titles, and improves access to information through the catalog for library users. The service allows users to search within the book from the catalog link. It's a useful search tool staff can also choose to use, as it also appears on the catalog within the staff client.

Elizabeth did a PowerPoint presentation showing an overview of the features and how it works. Summary explanation below:
- Google Books Free API – Application Program Interface
- Two computer systems collaborating on a page, i.e. Evergreen and Google
- Our system sends book information to Google, Google sends back the Google Preview which gets embedded into our catalog page
- Image only appears if there is a matching Google Preview.
- Preview may include some, or all of the book, may limit the pages viewed or the number of pages viewed
- Search within the book
- Includes buying links for multiple online services as well as IndieBound

Ron added NOBLE staff has been working on some API issues and hope to launch it soon. Next Members meeting isn't until March so wanted to give presentation now.

LIBRARIES AND THE LEGISLATIVE BUDGET PROCESS:
Mary Rose Quinn, MBLC Head of State Programs/Government Liaison, attended the meeting to give a discussion on the legislative budget process. She explained the MBLC and the Massachusetts Library Association (MLA) began reaching out to networks during the 9C cuts in last year's budget process. The 9C cuts happen when the state budget is out of balance. Line item 9506, Library Technology and Resource Sharing, and line item 9501, State Aid to Public Libraries, which were the MBLC priorities, had large cuts. These cuts affect not only public libraries, but academic libraries that are part of networks.

Last summer, the MLA Legislative Committee, MLA PR Committee, and MBLC PR Committee had a summit meeting and decided that maintaining funding support for libraries needs to be an on-going 365 day campaign, not just when the budget comes out. She can send out budget information to libraries, but needs library directors to contact their local legislators throughout the year on the importance of library funding.

Gave out a few handouts; MBLC budget process line items from FY 2001-2016, a list of Legislative Leadership and Committees, and a flow chart on Massachusetts Library Funding.

This year there will be a legislative breakfast with a legislative agenda; this information is sent out to all libraries. The priorities being focused on this year are local state aid, regional line item, and the agency budget. The plan is to show the interconnectivity to those budget lines and how important they are to sharing the resources.

Local libraries concerned about they can do as municipal employees when comes to advocacy vs lobbying. Anything directors can do at local level can help support advocacy at the state level. Inviting local legislators to library events, or contacting them on what the libraries needs are, are ways to advocate. Governor's budget comes out in January, so being pro-active is important.

There are links to legislative agenda on the MBLC website.

NEW BUSINESS:
Pat Cirone stated having library directors get together on Friday, December 4th, 2:00-5:00.

ADJOURNMENT:
Brian Courtemanche made a motion to adjourn. Meeting adjourned at 12:00.

Respectfully Submitted,

Patricia Rogers
Secretary

NOBLE MEMBERS OF THE CORPORATION MEETING
AT NOBLE
NOVEMBER 19, 2015

LIBRARY

Beverly — _(signature)_

Bunker Hill CC

Danvers — _(signature)_

Endicott College — _(signature)_

Everett — _(signature)_

Gloucester — _Deborah Kilson (signature)_

Gordon College — _(signature)_

Lynn

Lynnfield

Marblehead — _Patricia Rogers (signature)_

Melrose — _Linda Gardner (signature)_

Merrimack College — _KA (signature)_

Middlesex CC — _Mary Ann Niles (signature)_

Montserrat

Northern Essex CC — _Mike Hearn (signature)_

North Shore CC — _John Koza (signature)_

Peabody — _(signature)_

Phillips Andover

Reading

Revere

Salem — _Nancy Tracy (signature)_

Salem State University — _(signature)_

Saugus — _Mary O'Connell (signature)_

Stoneham — _Mary (signature)_

Swampscott

Wakefield — _(signature)_

Winthrop — _(signature)_

MBLC — _Mary Rose Quinn (signature)_

NOBLE, Inc. — _(signature)_

Martha Driscoll (signature)

Ronald A. Gagnon (signature)