

**NOBLE
MEMBERS OF THE CORPORATION MEETING
AT ABBOT PUBLIC LIBRARY, MARBLEHEAD
JUNE 12, 2014**

PRESENT: Seventeen libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Brian Courtemanche called the meeting to order at 10:10. Introductions were done.

APPROVAL OF MINUTES: Peter Struzziero made a motion to approve Minutes from April 17, 2014 meeting, Zach Newell seconded the motion. Motion passed unanimously.

TREASURER'S REPORT: Karen Pangallo reported on budget as of 5/31/14 spending on target. Zach Newell made a motion to approve the report, Kathryn Geoffrion-Scannell seconded the motion, vote was unanimous.

MANAGERS' REPORT:

Ron Gagnon –

- Start of new strategic plan was this fiscal year. Two major policies revised, borrowers cards with academic cards now accepted in public libraries, and Collection Management policy with others to follow.
- Participated in the planning process of Evergreen international conference in Cambridge, and MassLNC Conference at NECC. Now more adept at tailoring Evergreen to our needs.
- Next week implementing the new Evergreen release, second in six months, offering improved mobile access.
- Waiting to hear back on two grant applications; MBLC for upgrading telecomm equipment, and Gladys Brooks Foundation for additional funds for the development of the web client conversion.
- Passed a budget in September for FY15 that is level funded for the third consecutive year and moves to the second year three-year phase-in of the new assessment formula.
- The Systems Support Specialist position filled by Suzanne Paterno a little over a year ago has made significant contributions to service behind the scenes as well as in improving services to our libraries through the new book list generator and the reintroduced collection management reports.
- Passed around the completed copy of NOBLE's Crisis and Disaster plan. Been working on it for 18 months, Executive Board will be given electronic file.
- Salem Public Library Cooperative Bid opening May 13th. NOBLE sole bidder and awarded the bid.
- Web client development update. Equinox doing in six parts; partial funding for second part, looking for funding for acquisitions.
- Attended the opening of the new library at Salem State.
- NOBLE staff members visited Peabody Creativity Lab.
- Ron and Elizabeth spoke to the North Shore Computer Society, and discussed mobile and OverDrive.
- Comcast Business offered a new Internet service where the bandwidth is double from 27 Mbps to 50 Mbps for the same price. The main public libraries were upgraded to the faster speed.
- E-rate request approved, \$1,200 cell phone and voice lines. Subsidy lower due to lower monthly costs.
- Tech Expo was held Tuesday, one hasn't been held in four years due to Evergreen changeover. Will continue it annually.

Elizabeth Thomsen –

- Reported on Roundtable meetings held; WordPress, Local History, Reports, and Reference.
- MassLNC Conference was successful. Since it was held at Northern Essex Community College welcoming was done by director, Linda Shea, and Brian Courtemanche as chair of MassLNC Board. Beside Elizabeth and Kathy Lussier; Ron Gagnon gave NOBLE update. Other NOBLE staff and library staff moderated and ran sessions -- Michele Morgan, Beth Willis, Christine Morgan, Michael Wick from Peabody, Jeff Klapes from Wakefield, Martha Driscoll, Laurel Toole from Lynnfield. Made effort for library staff to get involved in the sessions and want to do next year.

- Tech Expo – started with a Welcome to NOBLE session. NOBLE staff held presentations in the meeting room, with ongoing demonstrations in the lobby and training room. Mike Ahearn from Peabody did a presentation on the Peabody Creativity Lab. Lighting talks were held the last hour for library staff.

Patti Rogers asked what the likelihood of other consortia joining Evergreen is. Elizabeth stated FLO was interested, and Brian Courtemanche, Kathy Lussier and other staff met with FLO staff to discuss and answer questions.

Ron added most networks have opted to continue with their current systems. Most networks were looking at new systems a year ago when Evergreen was having memory leak issues, therefore wasn't a good time. Don't see any other network potentially joining other than FLO in near future. MBLC's philosophy is to not approve funding for networks to buy new system, either upgrade your current system or go to Evergreen. Also SACL wants to see more new innovative projects with LSTA.

Brian added that Paul Kissman of MBLC is on MassLNC board and very involved in Evergreen project. FLO is an academic consortium with specialized libraries and collections, so still a little apprehensive.

Martha Driscoll –

- Reported on Tech Expo:
 - Demo room: NetKiosk, which is free, will be replacing Public Web browser. The following were also set up; Self Check station, Unify Wireless console, Evergreen Web Client. George and Tom demonstrated OpenDNS, open source filtering software. Linux Mint, an open source OS it's similar to Windows XP easy to use and install, it also runs Evergreen. Good option for libraries having freezing issues. Also on display was Chromebox, a small box PC, \$180. Optimized for cloud computing, connects to Internet and that is it. Nothing local or updating to do, all web cloud based.
 - Lobby: Suzanne Paterno had mobile devices on display for demos, and Michele displayed a Dell tablet with Evergreen client.
- Updated Webmail program with new skin that provides mobile access. Still having problems with NOBLE directory server. Directory is on NOBLE Staff Information System for reference. Some library staff have very large inboxes which created issues for some people.
- Attended ARIS workshop. Wireless access statistics will be required in a couple of years, it's optional this year.

Ron added that the displays in the demo room were all low cost or no cost alternatives.

NOMINATING COMMITTEE REPORT:

Brian Courtemanche reported Karen Pangallo has been nominated as treasurer, and Linda Gardener Walsh as clerk. Brian presented Linda Hummel Shea with a gift as a thank you as outgoing clerk for NOBLE. Also Linda is retiring from Northern Essex, her last day is June 30th.

VOTE TO ELECT TREASURER AND CLERK:

- Martha Holden made a motion to elect Karen Pangallo as treasurer, Nancy Tracy seconded the motion. Motion passed by unanimous vote.
- Linda Shea made a motion to elect Linda Gardener Walsh as secretary, Nancy Tracy seconded the motion. Motion passed by unanimous vote.
- Brian announced there were two At Large openings on Executive Board, and Kathryn Geoffrion Scannell and Diane Wallace will fill those positions.

EVERGREEN RELEASE 2.5:

Ron stated we will be upgrading to Release 2.5 next Tuesday, June 17th.

Elizabeth did a PowerPoint presentation on the list of enhancements to the staff client; the notes are on the Staff Information System, www.noblenet.org/sis/evergreen/releasenotes201406a/. Highlights below:

Circulation:

Trim barcodes
Long overdue status
More control over items out display
Improvements to Billing Interface
Print receipt for single item
Holdshelf Maintenance
Improvements to Action Triggers
Changes to self-check interface
Floating collections

Acquisitions

Display cancellations reason in line item display

Acquisitions/Serials

Performance Improvements
PO Names printed on Purchase Orders
Serial alerts at receiving

Cataloging

Vendor Record loading without acquisitions

General

Standalone mode shortcut
Increase/decrease font size in staff client catalog

Special (require discussion and investigation before implementation)

Web-based patron self-registration
Phonelist module

Other changes coming that are not in 2.5, but are recent or upcoming changes to the NOBLE System

Change to on display item status
Electronic resources staff client bug fixed
The Return of the Facets
Library Links
Browse Search
New scopes for public library teen and adult locations
Copy Location Filters
Library copy filters

Mobile Friendly

Mobile catalog is on Evergreen training system, egtraining.noblenet.org. Goal is to have all functions viewable on mobile device.

Martha reported Equinox will be doing the software upgrade. They will begin at 8:00 a.m. on 6/17/14; therefore the system will be unavailable. It will take a few hours to load the release, but what will take more time is reindexing all the data, which this release requires. That process will take 20+ hours so we

don't expect the system to be back up until the next morning. There is a backup server that is a replication of our database, it is a read only system. You can still search catalog and patron authentication will work.

COLLECTION ASSESSMENT REBOOT:

Ron explained NOBLE's original Collection Management Policy passed in 1998, the new revised policy was passed in April. One thing doing now is regular cycle of collection assessment reports.

Elizabeth did presentation of collection reports cycles, collection.noblenet.org. Tried to reproduce what libraries were getting in past, reports go in three year cycle, and started with Conspectus divisions. Reports open in Word and Excel, also there are library summary reports. The book list generator can be used as a tool with Excel. Access to first reports will be over the summer. A Collection Management meeting will be scheduled for the fall.

OVERDRIVE STATISTICS:

Elizabeth stated as come up to end of the fiscal year, statistics are available from OverDrive Marketplace. Contact Elizabeth if need assistance on how to view statistics.

Ron pointed out Kindle is the most supported use and OverDrive is only vendor to use Kindle format.

DIGITAL HERITAGE UPDATE:

Elizabeth wants to remind libraries NOBLE has their own Digital Heritage site. Any items that go into our Digital Heritage site are harvested by the Digital Commonwealth. So if doing a project with the BPL or the Internet Archive you don't need to put your items in the Digital Commonwealth as a second site or need to use their site as a repository, NOBLE's site is a repository. Contact Beth Willis if doing a digitization project.

NEW BUSINESS:

Pat Cirone suggested having a roundtable for teen librarians. Elizabeth said have roundtable for youth services and young adult, but libraries may define the age group differently. She will survey librarians and see what works best.

Diane Wallace has new trustee that is blind and has pointed out deficiencies in our system for handicap. She went to Perkins School for the Blind for librarians and learned about different technologies for people with disabilities. Elizabeth said in release 2.6 become compliant with level 2 of WCAG, Web Content Accessibility Guidelines.

ADJOURNMENT:

Diane Wallace made a motion to adjourn; Linda Gardener Walsh seconded the motion. Meeting adjourned at 12:00.

Respectfully submitted,

Linda Shea
Secretary

Members Meeting - 6/12/14

| <u>Name</u> | <u>Library</u> |
|----------------------|-----------------------------------|
| Zach Atwell | Salem State |
| Peter Siruzziaro | Winthrop Public Library & Museum |
| K.A. Gauthier Small | McQuade Library, Merrimack |
| Tracy Ryan | Syracuse |
| [Signature] | Beverly Public |
| Karen Pangallo | NSCC |
| Myrna Schuster-Suter | Gordon College |
| Diane Wallace | Saugus Public Library |
| Nancy Tracy | Salem Public Library |
| Tara Mansfield | Salem Public Library |
| Ang Thornton | Abbot Public |
| Patti Rogers | Abbot Public Library |
| Erin Williams Hart | MBLC |
| Gerri Guyote | Peabody Institute Library Peabody |
| Marci Baker | PL, Peabody |
| Colin Shikuda | PL, Danvers |
| Freyja Sanger | Gloucester Lyceum |
| [Signature] | Bunker Hill Community College Lib |
| Diane Wall | Melrose Public |
| Benjamin Courtmanche | Endicott College Halle Library |
| Arnold A. Meyer | NOBLE |
| Andre Thom | NOBLE |
| Martha Driscoll | Noble |
| Paula Acquaviva | NOBLE |
| Linda Shea | NOBLE |