NOBLE
MEMBERS OF THE CORPORATION MEETING
AT NOBLE
OCTOBER 17, 2013

PRESENT: Seventeen libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Brian Courtemanche called the meeting to order at 10:05.

APPROVAL OF MINUTES: Martha Holden made a motion to approve Minutes from September 19, 2013 meeting. Patti Rogers seconded the motion, passed by unanimous vote.

TREASURER'S REPORT: Karen Pangallo reported on budget as of 9/30/13, final audit adjustments will be made next week. Debbie Abraham made a motion to approve the report. Linda Walsh seconded the motion, vote was unanimous.

MANAGERS' REPORT:
Ron Gagnon –
- Audit is complete and returns were filed. Ron emailed the financial statements to directors.
- NOBLE will receive $4,000 more in MBLC grant funds than last year. Over the past 10 years we have received $1.4 million in Telecomm and Resource Sharing grants.
- MBLC Director Search Committee recommended three candidates. The Commissioners offered the position to Jamie LaRue, who declined. Search continues.
- Ron and Elizabeth will be attending NELA Conference this weekend. There will be Open Source sessions. Zach Newell from Salem State is having a session, as well as Peabody.
- Ron handed out a list of Open Source software that is used by NOBLE.

Elizabeth Thomsen –
- Will post the open source software list on Staff Information System broken out into various categories.
- Reviewed upcoming meeting schedule.
- OverDrive added a new feature that within three days of book being due an option appears on screen to place a hold on it. Has mixed feelings about this feature because allows patron that have it checked out to keep it longer.

Martha Driscoll –
- Reported that a PC at one of our libraries got spammed and sent out 26,000 emails, which put NOBLE in a "blacklist". The blacklist is a database where known spammers' machines IP addresses are listed and blocked. Took several days to get removed from blacklist.
- PC Support libraries formerly received Symantec Endpoint Protection antivirus/antispam software, this is being replaced with Microsoft Security Essentials and Avast, which is free to libraries. Better products and a large cost savings.

PRESENTATION OF FY15 OVERDRIVE, PC SUPPORT AND WEB HOSITNG COSTS:
Ron Gagnon did presentation of additional costs for FY '15:
OverDrive -
- Usage for audiobooks is up 12%, eBooks up 48%.
- Showed chart with break down per library with eBook and audiobook use FY 12 and FY 13
- FY 13 funding was $93,419, including additional contributions from libraries.
- FY 14 budget is $53,400, library and NOBLE assessment.
- FY 15 it is recommended to increase to $60,000, $50,000 from library assessments and $10,000 from NOBLE budget. Library assessment is allocated on a formula that is half FY 13 usage and half FY 14 adjusted.

Sharon asked if MLS goes with statewide platform how it will affect OverDrive. Ron explained MLS pilot program does not have best sellers and no Kindle users. Elizabeth added have to look at content, at

the moment OverDrive has the most publishers. Martha is working on authentication for NOBLE libraries that are participating in the pilot program.

Pat Cirone added she believes individual libraries will have to pay into the program, not free.

PC Support -
- Optional program that libraries purchase onsite service for NOBLE's PC Support staff. About half of libraries participate, needed to take on part time staff as it was growing. The part timer has areas of expertise and knowledge, such as Macs, that were beneficial to the program. The Program has been running at a deficit for several years. Surplus funds were used, but the surplus has decreased from $60k to a projected $13k.
- Hope to get more use from remote administrator.
- Technology Change –
  Cost savings of over $6,000 a year by not renewing Symantec AV/AS software.
  Symantec Endpoint has become disappointing
  Avast is free to libraries, normally $35 per license for Business Enterprise.
- PC and printer cost is increasing from $105 to $110 per machine, average increase is 4.5% as shown on spreadsheet distributed prior to meeting
- Increase NOBLE contribution by up to $6,000 from current $24,000.

Web Site Hosting -
No change still $300 for 500 GB of storage.

VOTE TO APPROVE FY 2015 NOBLE BUDGET:
Linda Hummel-Shea did roll call vote, spreadsheet attached. Budget passed unanimously by libraries present.

VOTE TO APPROVE USE OF ACADEMIC CARDS IN PUBLIC LIBRARIES:
Ron discussed background on the policy:
- This is a policy that many wanted to implement since 1999.
- Resource Sharing Working Group approved and recommended to Executive Board. According to chairperson, Jackie Strycharz, reasons are network collaboration and reciprocity and a more streamlined, less confusing patron experience
- Discussion was if a public library patron can go to academic library, then why students of our academics can't go to public libraries to pick up items. They should not be treated differently.
- Martha added there are no statistical issues.
Maryann Niles asked if there is data that shows students are riskier to lend to. Academic libraries have no issues with public coming in, so it's not an issue. Discussion continued.

Karen Pangallo made a motion to approve use of academic cards in public libraries, Pat Cirone seconded the motion. Motion passed by unanimous vote. Elizabeth stated an email will be sent out informing libraries this has been approved.

NOBLE MOBILE: EVERGREEN, EBSCO, OVERDRIVE
Elizabeth discussed background and use of mobile users. Users need and want full use of catalog even if looks different on their device.
Evergreen -
- Last month there was an Evergreen Hackaway Conference where developers got together to discuss improvements and actually do coding. Kathy Lussier of MassLNCwas on the mobile team to decide on approach and coding. Result is mobile version with the principals of responsive design, which means there's
  only one web address for the catalog, whether mobile or not, and it recognizes what device you are using.

- Showed presentation of what mobile version looks like on phone and tablet. Will display either orientation, and will display differently, i.e. buttons may be in different location.
- Code for this has been written and committed into Master, which is all the software that is done and will be in next release. This will be seen in Release 2.5, possible June 2014.

EBSCO -
- Looking at how the mobile catalog will work with NoveList Select content.
- EBSCO home user displays on tablet. Need to work on layout with EBSCO for smaller device. EBSCO does have an app for users that want to use it.

NOBLE web site works well down to tablet size. Making changes to SIS to view on smaller device for library staff.
Goal is to streamline patron experience so no matter what device they are on, get the best layout and features.

EVERGREEN UPDATE:
Ron spoke briefly about areas being worked on.
Elizabeth reported the following:
- Working on NoveList Select content and layout. Getting content on training system. Electronic Resources and Database Working Group met and set up order. Hopefully switching over to production server on Monday, work will continue on display.

Martha reported:
- Working on new server to host Syrup Course Reserves software. Currently on training server, but will need to setup cutover day and will let those libraries know.
- Development in the memory leak issue when staff client over time consumes memory on PC causing PC to slow down or freeze. Patch released this week that has to do with printing receipts, which this routine had problem. Built a new staff client and a couple of libraries have volunteered to test it.
- Working with OmniTI, vendor chosen to do performance evaluation of Evergreen software. Focus recently is to look at database. A database administrator who works for OmniTI and whose expertise is in Postgres, has looked at our and CW/MARS logs to see what queries are slowing the system. He has identified some and made recommendations to the editing committee. There has been some discussion on going with web based client, but work will continue on improving current client.
- Equinox received some funding from several users, including C/W MARS, to do quality assurance. Also did survey of users and biggest issues reported were slowness or confusing layout.

EBSCO UPDATE:
Elizabeth reported the following:
- Been working on EBSCO A to Z and LinkSource. Performing tests with A to Z, working with Gale.
- Working on library profiles. Library staff can have full access to EBSCO Admin and make changes if they want, or can have NOBLE staff can do it. Doing screencast of options.
- NOBLE libraries have purchased many additional optional databases where some are databases and some are reference. Elizabeth will work with libraries and can schedule 30 minute Go To Meeting sessions to go over the databases and options how to set up. Will sent out message about this.
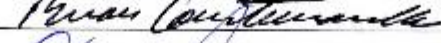
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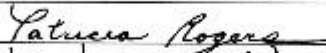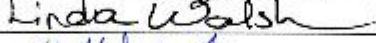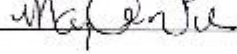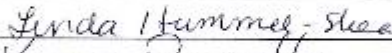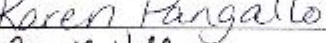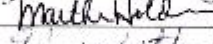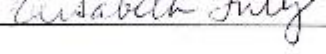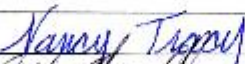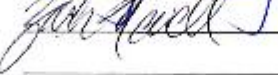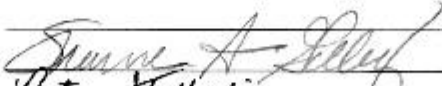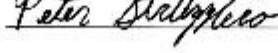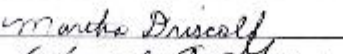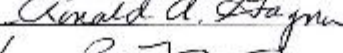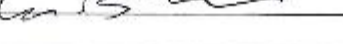
ADJOURNMENT:
Peter Struzziero made a motion to adjourn, Zach Newell seconded the motion. Meeting adjourned 11:45.

Respectfully submitted,

Linda Shea
Secretary

NOBLE MEMBERS OF THE CORPORATION MEETING
AT NOBLE
OCTOBER 17, 2013

LIBRARY

Beverly

Bunker Hill CC

Danvers

Endicott College

Everett

Gloucester

Gordon College

Lynn

Lynnfield

Marblehead

Melrose

Merrimack College

✓ Middlesex CC

Montserrat

Northern Essex CC

North Shore CC

Peabody

Phillips Andover

Reading

Revere

Salem

Salem State University

Saugus

Stoneham

Swampscott

✓ Wakefield

Winthrop

MBLC

NOBLE, Inc.

MEMBERS OF THE CORPORATION MEETING
VOTE FOR APPROVAL OF FY '15 BUDGET
OCTOBER 17, 2013

MEMBER LIBRARY	VOTING REPRESENTATIVE	YES	NO	ABSTAIN	NOT PRESENT
Beverly -	Patricia Cirone	✓			
	Anna Langstaff (A)				
Bunker Hill -	Vivica Pierre				
	Andrew McCarthy (A)	✓			
	Svetlana Ordian (A)				
Danvers -	Alan Thibeault	✓			
	Suzanne MacLeod (A)				
	JoAnne Powell (A)				
Endicott -	Brian Courtemanche	✓			
	Betty Roland (A)				
	Audrey Koke (A)				
Everett -	Deborah Abraham	✓			
	Ellen VandaLinda (A)				
Gloucester -	Carol Gray				✓
	Freyja Sanger (A)				
	Helen Freedman (A)				
Gordon -	Myron Schirer-Suter				✓
	Randy Gowman (A)				
	Janet Bjork (A)				
Lynn -	Theresa Hurley				✓
	Lisa Bourque (A)				
	Paula Joyal (A)				
Lynnfield -	Nancy Ryan	✗			✓
	Samantha Cabral (A)				
	Laurel Toole (A)				
Marblehead -	Patricia Rogers	✓			
	Ann Connolly Thornton (A)				
	Chris Evans (A)				
Melrose -	Linda Walsh	✓			
	Diane Wall (A)				
Merrimack -	Kathryn Geoffrion Scannell	✓			
	Lyena Chavez (A)				
	Frances Nilsson (A)				
Middlesex CC -	Mary Ann Niles	✓			
	Ellen Royalty (A)				
North Shore CC -	Karen Pangallo	✓			
	John Koza (A)				
	Bill Meunier (A)				
Northern Essex CC -	Linda Shea	✓			
	Gail Stuart (A)				
	Mike Hearn (A)				

MEMBER LIBRARY	VOTING REPRESENTATIVE	YES	NO	ABSTAIN	NOT PRESENT
Peabody -	Martha Holden	✓			
	Gerri Guyote (A)				
	Kelley Unger (A)				
Phillips -	Elisabeth Tully	✓			
	Michael Blake (A)				
	Paige Roberts (A)				
Reading -	Ruth Urell				✓
	Amy Lannon (A)				
Revere -	Kevin Sheehan				✓
	Lona Frongillo (A)				
Salem -	Nancy Tracy	✓			
	Tara Mansfield (A)				
	Susan Gaudrault (A)				
Salem State -	Susan Cirillo				
	Zachary Newell (A)	✓			
Saugus -	Diane Wallace				✓
Stoneham -	Mary Todd				✓
	May Forkin (A)				
Swampscott -	Alyce Deveau				✓
	Susan Conner (A)				
Wakefield -	Sharon Gilley	✓			
	Catherine McDonald (A)				
	Jeff Klapes (A)				
	Becky Rohr (A)				
	Jackie Strycharz (A)				
Winthrop -	Peter Struzziero	✓			
	Catelyn Johnson (A)				
*A = Denotes Alternate					