

**NOBLE
MEMBERS OF THE CORPORATION MEETING
AT NOBLE
SEPTEMBER 27, 2012**

PRESENT: Twenty-three libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Brian Courtemanche called the meeting to order at 10:00. Introductions were done. Pat Cirone arrived.

APPROVAL OF MINUTES: Diane Wallace made a motion to approve Minutes from June 7, 2012 meeting. Linda Shea seconded the motion, passed by unanimous vote.

TREASURER'S REPORT: Karen Pangallo stated report is as of June 30, 2012 and prior to audit adjustments. Ron added auditor began field work. Debbie Abraham made a motion to approve the report. Linda Walsh seconded the motion, vote was unanimous.

MANAGERS' REPORT:

Ron Gagnon –

- Reported Pat Cirone appointed the members of the three working groups for FY '13. Resource Sharing Working Group is a new group this year.
- ERate application was approved. Will receive \$1,320 credit against our voice lines. No longer receive subsidy for Internet, filtering would be required and the software costs would exceed the discount.
- Statewide Virtual Catalog chose AutoGraphics for the new system. During the selection process four vendors submitted proposals and demos followed last spring. Equinox, Relais, and Innovative were the other vendors. Ron, Pat Cirone and Jeff Klapes were NOBLE representatives that attended the demos. Implementation is scheduled to begin this fall in two phases. NOBLE we will be in the second phase next year.
- Continue to discuss membership with Nahant Public Library's new director, Jen Inglis. Given their entire annual budget is \$190,000 seemed unlikely they would approve a full NOBLE membership, which would be close to \$37,000 with EBSCO. NOBLE has full and associate membership so Executive Board considered and approved a small library package for \$20,000 plus EBSCO, and they would be responsible for their own retrospective conversion. They decided to go with MassCat for two years, with hope to get Town Meeting approval for NOBLE membership in 2014. Nahant's collection is about 60,000.

Elizabeth Thomsen –

- OverDrive statistics continue to increase. In June surpassed 2011 total checkouts. New development coming is their cloud based reader, OverDrive Read, which is a reading system that works within a browser. Additional software isn't needed. Check out the book, click and opens it in the cloud reader. There's an option that lets you read offline. This doesn't replace other reading apps. Syncing device is suppose to be available.
- Reminded directors she is available nights and weekends to attend any OverDrive sessions they have at their libraries.

Elisabeth Tully asked if foresee any post OverDrive future and if can keep titles. Elizabeth explained we are buying a service and the titles we buy go to our OverDrive collection. NOBLE doesn't own the titles; when OverDrive ends we no longer have the titles.

Martha Driscoll –

- Reported she has been loading files for academic libraries since beginning of semester.

PRESENTATION OF PROPOSED FY 14 BUDGET:

Ron Gagnon did a PowerPoint presentation of the FY 14 budget, highlights below. Proposed budget package was emailed to directors prior to this meeting.

Headlines

- FY '14 Budget Level Funded
- Library Assessments change due to new formula

New Assessment Formula

- Incorporates revised assessment formula voted in June
- FY 14 assessments will range from 4.5% decrease to 4.8% increase
- First year of three year phase-in
- Greater portion divided equally, 75%, with 12.5% each for circulation and active borrowers

Level Funded

- Bottom line same as FY '12 and FY '13
- Shifts within budget due to recent technology moves
- Exact impact of moves still being worked out

Telecommunication Costs

- Changed data lines in June 2011, from private dedicated network to Comcast Internet for public libraries, and institutional Internet connections for academics
- Telecomm costs:
 - FY '12 \$293,000
 - FY '14 \$89,000

Library System Costs

- Moved to Evergreen in May
- ILS costs
 - FY '12 \$219,000
 - FY '14 \$141,000
- Still a learning process, determining best support mix. Currently have \$47,000 contract with Equinox for the 1st year
- Costs within our control, have options

System Costs and Savings

- Most being reinvested in system
 - Catalog enhancement
 - Mobile interface
 - Staffing
- Catalog improvements recommended by Electronic Resources and Database Working Group

Evergreen vs. Innovative

- Innovative closed box; limited, prescribed access to data
- Evergreen open; do-it-yourself, with full access to data
- More and quicker software updating
- Staffing needed to manage changes and take advantage of data access
- Learning exactly what is needed, outside vs. inside

Reimbursements Steady

- MBLC funding up \$2,316, or 1.7 %, to \$136, 524. \$1,476,781 over last ten years
- Increased surplus FY '12 put to FY '14 budget
- MBLC Line 9506 Ten Year Funding chart. NOBLE in same range as other networks.

Other Costs TBD

- Executive Board will discuss following:
 - OverDrive Assessment
 - PC Support
 - Web Hosting
- EBSCO – contract expiring June 30th
- EnvisionWare, pass through cost get renewal in May

FY 12 to FY 14 Budget Evolution Chart

- Personnel up due to additional part tech support person, need to rethink best use of the money
- ILS down, catalog up due to OverDrive cataloging
- Reimbursements down slightly

Longer View

- Capital Account: \$1,146,433
- Contingency Account: \$675,000
- 3.5 years left on lease – will discuss whether to continue use of our computer room, move to data center, move to cloud?
- State funding picture:
 - Much of MBLC uses Federal LSTA funds for grants and databases
 - State 7000-9506 funding has been steady, other line items more variable

Budget Process

- Discussed and unanimously approved by Executive Board on September 12th
- Present today to Membership
- Voted next month at October 18th Members Meeting

Patti Rogers asked for clarification of OverDrive assessment, vs. additional assessment. Ron explained the annual OverDrive assessment is a formula that is divided amongst the 27 libraries. NOBLE contributes funds from the budget toward the collection and the annual service fee. Libraries can donate extra funds to the collection voluntarily, not required.

EVERGREEN UPDATE:

Ron did a PowerPoint presentation; following is summary of topics discussed:

Progress

- Number of issues reported are down
- Development activity going up.
 - Catalog searching, acquisitions, and holds improvements in development
- Need for reports continues and more are available
- Software updates coming
- System understanding increased for NOBLE and library staff

Reported Issues

- Determine the cause and remedy:
 - Issues reported are evaluated by NOBLE staff to determine if it's an adjustment, bug, future enhancement, or if more information/consulting/clarification is needed

System Adjustments

- System parameters changed as needed
- Data updated if needed
- Issue resolved

Bugs

- All software systems have bugs. NOBLE staff will search database of known Evergreen bugs for a solution, if not found, run through MassLNC. MassLNC participants and Kathy Lussier evaluate it and have it posted to Evergreen site.
- Added to Evergreen site
 - Evergreen programmers will try to come up with resolution as time permits
 - No timeframe or guarantees, some lobbying

Future Development

- Log onto our User voice site to give suggestions and input, are ranked
- Discussed by working groups for priority and refinement:
 - Electronic Resources and Database Working Group
 - Resource Sharing Working Group
 - Other ad hoc groups as appropriate

Future Development -2

- Forwarded to MassLNC development process – MassLNC has \$75,000 budgeted for programming in FY '13
- MassLNC Development Committee makes recommendations to MassLNC Board
- MassLNC Executive Board makes final decision. Three reps from each network are members of the Board. NOBLE's reps are Ron, Pat Cirone and Brian Courtemanche
- If not MassLNC priority, can be undertaken by NOBLE - \$20,000 budgeted in FY '13 and FY '14
- Partnership opportunities with other networks to lower cost

New Releases

- Two software updates coming with bug fixes and new development – Release 2.2.2 and 2.3
- Still on preliminary software release from May, 2.2 RC1
- R2.3 includes improvements funded by MassLNC
- Downtime involved, will chose time that is least disruptive to libraries

Elizabeth Thomsen

Bugs – Discussed two bugs that were discovered by library staff the past week:

- Middle name tag for patron receipts didn't exist. Kathy Lussier opened a bug on launchpad. Bug is assigned a priority – critical or wish list. A fix was made by Tom Berezansky at MVLC.
- Myron Schirer-Suter found a bug when send yourself a list items from the catalog, the title comes through not correctly. Kathy submitted a launchpad ticket. Michele Morgan fixed the title error in the file on the training system, it will be posted on production system.

Improvements - Reviewed some of the improvements that are coming up this year. Elizabeth will send out the document with this information.

- Reindexing Changes:
 - Some improvements can be made to our catalog that don't require a new release or programming, but do require some changes be made in indexing rules and reindexing the database. This will not require downtime and will be planned and scheduled when can do as many changes as possible.
 - ISBN and keyword index search will be fixed. When do ISBN search, the search will convert between 10 and 13 digit ISBN equivalents. When does keyword search with ISBN, only the 10 digit ISBN is there. Doesn't convert to 13 digit ISBN.
 - MARC 655 genre/format headings will be indexed separate

- Numeric searches – UPC code, Music Number, and OCLC Number are keyword indexed, but will be made numeric.
Stemming – looking into ways to disable it. Deal with relevance issues, and then turn on modified stemming. Need to be figure out before do reindexing.
- Release 2.2.2 – Maintenance release, no new features, but does have bug fix:
 - Holds: If place copy level hold on bib record that has parts, the hold won't be captured.
 - Catalog: My Lists Limiting to Ten Titles and Ten Lists
 - Staff Catalog: Scoped Call Number Browse
 - Browser back button can bring you back to patron logged-out information
- Release 2.3 (in general release now)
 - Catalog: Better control over bibliographic formats. Current system only looks in one place in MARC record and there isn't enough information there.
 - Acquisitions: Support for EDI invoicing and Enriched EDI
 - Improvements to My List
 - Scoped Numeric Searches
 - Journal Title Search
 - Public Patron Notes
 - Simplified Hold Pull List
 - Search Filter Groups
- Release 2.4 (out next spring) should know in January/February what will be in it.
 - Enhancements to acquisitions and holds, including holds go home
 - Staff will be able set workstation setting to set the default scope
- MassLNC-Funded Search Enhancements
 - Relevance improvements, browse searching, highlighting of search terms
- Other Development Areas:
 - Improvements to Catalog Amenities and Staff Client

Link to UserVoice is on Evergreen site, Elizabeth encouraged library staff to use.

Ruth Urell asked for clarification why stemming can't be turned off and why have it to begin with. Elizabeth explained was part of the system when came live. Pat added don't want to ask something be removed that effects the whole Evergreen community, want to be able to turn feature on and off.

Martha Driscoll

- Working on loading Release 2.2.2 on production system, and loading Release 2.3 on training system.
- Continues to work on fixing data from the data loads.

OTHER BUSINESS

Ruth Urell asked for volunteers to put together working group for legislative breakfast. Partnered with MVLC last year and they are interested again. Plan to have first breakfast in early winter. Brian Courtemanche asked what cost is to host. Ruth explained there's no cost to hosting library money is raised by fundraising and friends donations.

ADJOURNMENT:

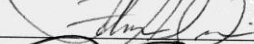

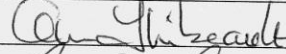


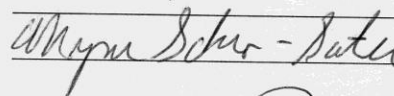
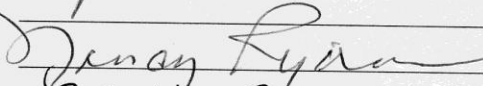
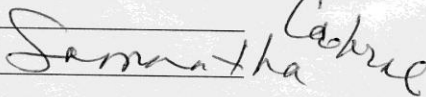

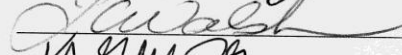
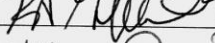
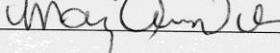

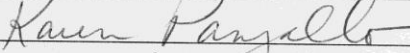
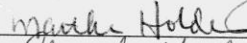


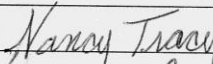

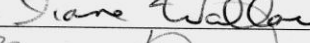
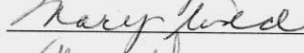
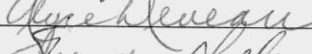


Martha Holden made a motion to adjourn, Alyce Deveau seconded the motion. Meeting adjourned at 12:00.

Respectfully submitted,

Nancy Ryan
Secretary

**NOBLE MEMBERS OF THE CORPORATION MEETING
AT NOBLE
SEPTEMBER 27, 2012**

LIBRARY

Beverly		
Bunker Hill CC		(Andrew McCarthy)
Danvers		
Endicott College		
Everett		
Gloucester		
Gordon College		
Lynn		
Lynnfield		
Marblehead		
Melrose		
Merrimack College		
Middlesex CC		
Montserrat		
Northern Essex CC		
North Shore CC		
Peabody		
Phillips Andover		
Reading		
Revere		
Salem		
Salem State University		
Saugus		
Stoneham		
Swampscott		
Wakefield		
Winthrop		
MBLC		
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