

**NOBLE
MEMBERS OF THE CORPORATION MEETING
AT NOBLE
OCTOBER 20, 2011**

PRESENT: Twenty libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Pat Cirone called the meeting to order at 10:00. Introductions were done. Pat Cirone presented Doug Rendell and Martha Holden with donations in their honor to their library foundations on behalf of NOBLE in gratitude for their service as outgoing officers.

APPROVAL OF MINUTES: Karen Pangallo made a motion to approve Minutes from September 20, 2011 meeting. Elisabeth Tully seconded the motion, passed by unanimous vote.

TREASURER'S REPORT: Doug Rendell reported audit and tax returns are complete, adjustments will be reflected on next month's report. Alyce Deveau made a motion to approve report. Myron Schirer-Suter seconded the motion, vote was unanimous.

MANAGERS' REPORT:

Ron Gagnon –

- Reported will receive \$134,508 in Telecomm and Resource Sharing grants from MBLC.
- Posted part time technical support staff position after Mark Ferrante resigned for a full time position.
- Audit is complete, tax returns will be filed in November.
- MassLNC –MBLC requires MassLNC to develop and approve a business plan to outline the continuation and possible expansion of our Evergreen project. MBLC requires a specific protocol that includes the presentation of a business plan to Members of each network, and that a tri-network committee is formed. NOBLE will appoint two directors, who along with Ron, would work on the tri-network committee, their task will be to narrow down options to a single recommendation. Pat Cirone will choose the appropriate representatives to the committee.
- MVLC will be joining virtual catalog shortly.
- Legislative breakfast is tomorrow morning at Reading Public Library
- November's meeting will be at Merrimack College, McQuade Library. Kathy Lussier will be at the meeting giving the presentation on the MassLNC business plan, which is part of the MassLNC project. It will be voted on in the spring. Also NOBLE's Annual Action Plan will be voted on, it's due to MBLC December 1st.

Elizabeth Thomsen –

• **OverDrive:**

- Statistics increased approximately 10% from last month. Orders are being placed on a steady basis.
- Receiving support questions on Kindle. Titles are in on day of order. Purchased titles in some areas to see how they do; computer books, travel. Audiobooks are 30-40% of checkouts.
- OverDrive Roundtable will be scheduled to talk about collection and devices.
- Patti Rogers asked how to depict ebook and audiobook holdings on the ARIS report. The titles aren't owned by the libraries individually, so do all NOBLE libraries account for all the titles being purchased by NOBLE and jointly owned. Martha Driscoll said she believes that is how it is to be reported. Pat Cirone added it is because that's how MBLC wants it reported. Discussion continued.

Martha Driscoll –

- Will report on Evergreen later in agenda.

PRESENTATION OF FY 13 RATES, OVERDRIVE AND PC SUPPORT:

OverDrive – Executive Board increased the annual shared collection budget by 50%, to \$30,000. NOBLE is contributing \$20,800 for titles this year from the budget, in addition to extra contributions from libraries. There is \$13,400 in FY '13 budget for NOBLE contribution. With that and increase should maintain budget level.

Formula is based 50% on how much charged last year and 50% FY11 usage per library.

PC Support- \$24,000 from NOBLE budget funds the program, the remaining is funded by Members who join the program, which brings PC Support technician on site. Executive Board approved increase last year, but wasn't in public library bid so old rate was charged to all. Increase of \$5/PC, and \$10/server will be reflected in FY'13. Base fee remains the same.

VOTE ON FY 13 NOBLE BUDGET:

Myron Schirer-Suter took roll call vote for approval of FY '13 budget. Vote was unanimous from libraries present. Sheet attached.

EVERGREEN SCHEDULE AND UPDATE:

Ron Gagnon - Executive Board approved delaying installation of Evergreen from January to Memorial Day weekend. From PR point of view, this gives us more time, it was already decided to delay coming live with new catalog and was going live with old one. There are more functions to train and migrate then when migrated to Innovative 12 years ago. We will continue with Innovative maintenance through end of the fiscal year. Executive Board will vote to revise the budget, the capital fund contribution and Evergreen software maintenance line items will be used to fund Innovative maintenance for the remaining of the FY.

Elizabeth Thomsen –

- Cancelled some December training sessions, leaving the catalog training as scheduled. Suggests directors think about what staff to send to training earlier rather later. Having the more analytical staff come earlier would be helpful to their library as they'll be able to assist other staff.
- The catalog sessions will be similar to what did at Tech Expo. Carol Gray asked what catalog version will be coming up on. Elizabeth explained default skin is the current one and what MVLC is using, CW/MARS will come up on it in January. They both intend to switch over in the summer to the new catalog. NOBLE will be coming up on new one. The training system is on Release 2.1, therefore is difficult to put the new catalog on it. The new catalog comes part of the general Release 2.2. Ron added new catalog is out, but not in general use. Elizabeth plans to show and train only the new catalog. Hands on training will be scheduled for trainers.
- Serials training will be later, circ is first focus. Acquisitions will be addressed in the middle; will meet with libraries to do set up. Course Reserves Roundtable held, Syrup was discussed. Training sessions will be scheduled shortly.
- Setting up consultation meetings with library staff to learn their circ rules. Can meet with the trainers or other staff, and can be held at your library or at NOBLE.
- Continue to work on training material.
- Myron asked if have date for Release 2.2. Ron stated no definite date, but early version maybe a month or two then continues to work through the process of final version by the summer.
- Mary Todd asked if staff and catalog will be ready for summer reading. Elizabeth wants to work with children's librarians.
- Patti Rogers asked if not being able to migrate passwords will change with more time and new release. Elizabeth explained no because that's an encrypted security issue, can't take passwords from one system to another.
- Carol Gray suggested directors release information in their libraries on the change to Evergreen at same time. Alyce Deveau had sent out their newsletter the day before delay was announced. But on the positive she asked patrons to update their email addresses. Ron added he posted a document with information on the Staff Information System.
- Ron explained the system will go down 6 pm Friday of Memorial Day weekend, will come up Tuesday morning. No circulation and updating of records will be allowed. The database will be frozen the week prior so no changes to records can be made. This is so the data migration process can start. The Innovative Catalog will be accessible for patrons, as well authentication will be up, but no holds can be placed.

Martha –

- Building production system of 18 servers, successfully logged into it yesterday. Last phase is getting the servers to communicate to each other and do data migration. Once load the data, will be able to know how long process will take, bib and record loaded the week before.
- Also building development system. This is a Master system, which is a functioning Evergreen installation that has latest codes. Considered unstable, don't want to use for training, but will show updates to Evergreen every hour.

Sharon Gilley asked for clarification of the transition. Closing circulation system Friday 6 pm, catalog will be available as a search guide, but no holds can be placed nor will circulation status be updated during the weekend. Bib data will be locked a week before so no updates can be made. Switch to Evergreen will happen Tuesday morning. Any transactions that occur over the weekend will be processed Tuesday morning.

Carol Gray reported on issue having with a patron. Discussion about how library staff handles disruptive patrons or patrons who fall asleep in library.


ADJOURNMENT: Carol Gray made a motion to adjourn, Alyce Deveau seconded the motion. Meeting adjourned at 12:00.

Respectfully submitted,

Myron Schirer-Suter
Secretary

NOBLE MEMBERS OF THE CORPORATION MEETING
AT NOBLE
OCTOBER 20, 2011

LIBRARY

Beverly	
Bunker Hill CC	Andrew McCarty
Danvers	Prof. W. Wendell
Endicott College	Brian Courtman
Everett	
✓ Gloucester	Carol Gray
Gordon College	Myron Schindt - Suter
Lynn	
Lynnfield	Dancy Ryan
Marblehead	Patricia Rogers
Melrose	Linda Walsh
Merrimack College	Al Mery
Middlesex CC	
Montserrat	
Northern Essex CC	Linda Shea
North Shore CC	Karen Pangallo
Peabody	
Phillips Andover	Elisabeth Jolly
Reading	
Revere	
Salem	Mary Behle
Salem State University	Glenn Macnutt
Saugus	Diane Wallace
Stoneham	Mary Rosa
Swampscott	Alice Nevean
✓ Wakefield	Shirley A. Kelly
Winthrop	Ann HIRSHMUT
NOBLE, Inc.	Martha Driscoll
	Ronald A. Lagan
	Don B. Thurn

**MEMBERS OF THE CORPORATION MEETING
VOTE FOR APPROVAL OF FY 2013 BUDGET
OCTOBER 20, 2011**

MEMBER LIBRARY	VOTING REPRESENTATIVE	YES	NO	ABSTAIN	NOT PRESENT
Beverly -	Patricia Cirone Anna Langstaff (A) Janice Shaw (A)	X			
Bunker Hill -	Andrew McCarthy Enzo Surin (A)	X			
Danvers -	Douglas Rendell Suzanne MacLeod (A)	X			
Endicott -	Brian Courtemanche Betty Roland (A) Audrey Koke (A)	X			
Everett -	Deborah Abraham Ellen VandaLinda (A)				X
Gloucester -	Carol Gray Helen Freedman (A)	X			
Gordon -	Myron Schirer-Suter Randy Gowman (A) Janet Bjork (A)	X			
Lynn -	Theresa Hurley Lisa Bourque (A) Eileen Kearney (A)				X
Lynnfield -	Nancy Ryan Laurel Toole (A)	X			
Marblehead -	Patricia Rogers Ann Connolly (A) Chris Evans (A)	X			
Melrose -	Linda Walsh (A)	X			
Merrimack -	Kathryn Geoffrion Scannell Lyena Chavez (A)	X			
Middlesex CC -	Mary Ann Niles Ellen Royalty (A) Laura Horgan (A)				X
North Shore CC -	Karen Pangallo John Koza (A) Bill Meunier (A)	X			
Northern Essex CC -	Linda Shea Gail Stuart (A) Mike Hearn (A)	X			

MEMBER LIBRARY	VOTING REPRESENTATIVE	YES	NO	ABSTAIN	NOT PRESENT
Peabody -	Martha Holden Gerri Guyote (A) Nathalie Harty (A)				X
Phillips -	Elisabeth Tully Jeffrey Marzluft (A)	X			
Reading -	Ruth Urell Dorota Socha (A) Lorraine Barry (A)				X
Revere -	Mark Ferrante Lona Frongillo (A)				X
Salem -	Nancy Tracy Mary Behrle (A) Susan Gaudrault (A)	X			
Salem State -	Susan Cirillo Glenn MacNutt (A)	X			
Saugus -	Diane Wallace Ewa Jankowska (A) Mary O'Connell (A)	X			
Stoneham -	Mary Todd May Forkin (A)	X			
Swampscott -	Alyce Deveau Susan Conner (A)	X			
Wakefield -	Sharon Gilley Becky Rohr (A) Jeffrey Klapes (A) Catherine McDonald (A)	X			
Winthrop -	Alan Thibeault Ann Gutting (A) Richard Allen (A)	X			

***A = Denotes Alternate**