

**NOBLE
MEMBERS OF THE CORPORATION MEETING
AT NOBLE
NOVEMBER 19, 2009**

PRESENT: Seventeen libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Martha Holden called the meeting to order at 10:05.

APPROVAL OF MINUTES: Martha Holden asked for clarification on last statement “Martha Driscoll stated to send staff to meetings next week.” Amended to say “Martha Driscoll stated to send staff to Open Source meetings next week.” Martha asked for motion as amended. Nadine Mitchell made a motion to approve Minutes from October 22, 2009 meeting as amended. Elisabeth Tully seconded the motion. The motion passed by unanimous vote.

TREASURER’S REPORT: Doug Rendell reported spending is on target. Thanked NOBLE staff for work on audit. Executive Board approved Conflict of Interest Policy. Line item 65805 is expended 120%, but is awaiting a refund and will be under budget once that is processed. Debbie Abraham made a motion to accept report, Lorraine Jackson seconded the motion. Vote was unanimous.

MANAGERS’ REPORT:

Ron Gagnon –

- NMRLS informed us that Memorial Hall Library, Andover, will no longer be providing mediated ILL for the north part of the region next fiscal year, and that NMRLS was soliciting proposals. NOBLE is interested and pursuing. NOBLE part time cataloger hours cut, but if receive NRMLS Funding can use the cataloger staff. Any changes will be July 1st.
- Updated PC specifications are posted on Staff Information System. Recommending Windows 7.
- At *Circulation Roundtable* the issue of library staff excessively renewing other libraries materials was discussed. Ron sent information to directors of those libraries. Policy is to honor other libraries loan rules. This is a situation where a message appears asking for an override when the renewal is beyond the policy rule. Discussion continued as to why this is happening. Override looks same as when staff overrides renewals for own materials.

Elizabeth Thomsen –

- Reported on topics discussed at *Circulation Roundtable*.
 - Martha Holden asked if individual staff can have separate log ins? Elizabeth stated Michele Morgan will visit libraries for circulation review sessions.
 - What is wanted in a new system.
 - Loan rules and billing issues.
- *Electronic Resources and Database Working Group* hosted a presentation session on features for our new catalog. The Group is examining Evergreen catalog in depth.
- At *Multi-lingual Roundtable* discussed what materials wanted in new system.
- *System Review Working Group* is looking at reports and statistics.
- *Reference Roundtable* and *Acquisitions Roundtable* coming up. Acquisition Roundtable isn’t just for libraries that use it, but gathering input for new system.
- *Wordpress* session on December 16th. On January 23, 2010 WordCamp Boston 2010 will be held at the Microsoft New England Research and Development Center.
- Ron, Beth Willis and Elizabeth attended the Mass Memories Road show at Reading last month. Ron stated five NOBLE libraries have expressed interest in participating.
- Digital Library project is at a standstill with D-Space software. Looking into moving to open source software, Omeka. Martha is setting up site.
- Working on LibraryThing enhancements.
- January 12th having *Everything Ebook session*. The session will discuss readers, print on demand, etc.

November 19, 2009

Martha Driscoll –

- Working on upgrading servers.
- Purchased Macbook Pro so NOBLE staff can get familiar with Macs. Tom Clarke, our PC Support assistant, has experience with Macs. Martha Holden asked if there is group discount pricing. Ron stated if it's something libraries are interested in then we can look into it. Debbie Abraham added she received quote on government pricing. Ron stated that seemed to be the best pricing, but it is very strict NOBLE doesn't qualify for that classification.

VOTE TO COMMIT TO EVERGREEN LIBRARY SYSTEM:

- Ron explained the grant with C/W MARS and MVLC requires each network commit to go forward with an Open Source Library System and vote is needed to release grant money. C/W MARS and MVLC already approved. The grant funds are \$412,000 with \$250,000 for software development and migration, and \$162,000 to fund position for project developer, salary and benefits. The funds for the project coordinator position need to be released now since the position is already advertised.
- Passed around a handout of a graph of NOBLE vs. III cost increases. Patti Rogers had sent an email asking what maintenance cost will be. Ron explained going into this to hold or reduce cost.
- Dennis asked as transition from III, will maintenance costs will be pro-rated. Ron stated there will be a time where still paying III while new system being implemented. Timing will be important not to have to pay full year of III maintenance. Elisabeth Tully moved the following motion:

“NOBLE votes to commit to implementing the Evergreen open source library system in cooperation with C/W MARS and MVLC in approximately two years, contingent on the development of software needed by Mass. consortia to be funded by the three networks and an LSTA grant from the MBLC.”

Dennis Kelley second the motion. Motion passed by unanimous vote.

APPROVAL OF FY2011 ACTION PLAN:

Ron reviewed highlights of Action Plan, which was approved by Executive Board. An Action Plan is required by MBLC and is due 12/1/09. Three important projects coming up:

- 1) Open Source Library System
- 2) Telecommunications - current contract with Paetec expires end of FY2011. Looking into new vendor, a different type of telecommunications. Looking to build on Comcast connections, dedicated network lines are no longer necessary. SAILS network is implementing this also. Comcast is upping bandwidth provided.
- 3) Our lease expires May 2011.

Goal 1: Support Member Libraries

- Continue training libraries
- Review lease and options.

Goal 2: Fill Users' Needs

- Improve collections and enhance resource sharing.

Goal 3: Improve Access

- Evergreen System browsing and multi-lingual capabilities.
- Improve digital library, investigate open source software. Supplement or replace OCLC services to reduce costs.
- Open Source Evergreen goals.

Goal 4: Advance Technology

- MBLC grant for new server, purchase of new server is on hold because of Open Source grant.
- New or outsource digital library.
- Internet upgrade.
- Hosting of NOBLE's Evergreen servers.

Goal 5: Advocate for Libraries

- Advocate for and with member libraries to meet goals and improve service.

Goal 6: Expand Partnerships

- Seek new partnerships to further NOBLE goals.

Carol Gray made a motion to approve the FY 2011 Annual Action Plan as presented and approved by Executive Board. Mark Ferrante seconded the motion. Vote was unanimous.

STATEWIDE AUTOMATED SORTING AND DELIVERY UPDATE:

Ron reported on meeting he and Martha Holden attended.

- Automated sorting is multi million centralized facility project. Theory is to save time and money for libraries by no longer using routing slips. Regions put out RFI earlier this year. They received several, but none with pricing. Working with consultants from Galecia Group.

- Cost is \$10,000 to develop RFP which will give pricing, details and requirements of project. Regions and networks are being asked to contribute \$800. Discussed with network administrators why do networks have to fund when current delivery is a Regional service with no cost to the networks. Rob Maier stated there is no commitment to future contributions by the networks by doing this and will not be asked to fund anything further. Executive Board agreed to fund the \$800 to show willingness to examine this further. Need to participate in statewide effort to improve delivery.

- Brian asked if the state has looked into UPS or FedEx contract that can incorporate library traffic or look at what they use for equipment. Martha stated the system already exists. Ron stated there's issue of sending items to one central location than back again.

- Karen asked is this good time to invest in an expensive system with not knowing what will happen to regions and state budget. Ron stated have to be involved as this point, but he has concerns on funding. Patti Rogers expressed concerns.

- Maryann asked if other documentation shows having this type of system in place has improved service.

COPYING CDS AND COPYRIGHT:

Ron explained this issue has been discussed at Executive Board for a couple of months. Issues has come up where some libraries are circulating copies of single CD's and to replace parts of multi-CD sets that are broken or lost instead of purchasing replacements. Executive Board asked Ron to contact NOBLE's attorney with this issue since some libraries felt the practice was questionable by copyright regulations. Ron gave handout of email response from attorney Rod Hoffman on rules/laws of copying CDs and copyrights for libraries. To summarize, "any copy that is reproduced in a digital format is not used outside the premises of the library." Copies can be made, but cannot be circulated, according to Digital Millennium Copyright Act. Need to buy extra copy or single DVD from vendor to circulate. Ron will send out information to directors and email groups

STATE BUDGET UPDATE:

Ron attended rally at the State House a couple of weeks ago. Good turnout, but still 9C cuts. Regions lost the ½ million dollars in supplement that was passed earlier, and there were public library cuts. It was thought the proposed cuts weren't allowed to Regions and public libraries, protected as local aid accounts. Explanation was that only direct state aid to municipality cuts not allowed. Legislative day is March 9th.

ADJOURNMENT: Lorraine Jackson made a motion to adjourn, Doug Rendell seconded the motion. Meeting adjourned at 12:15.

Respectfully submitted,

Brian Courtemanche
Secretary