

**NOBLE
MEMBERS OF THE CORPORATION ANNUAL MEETING
AT ABBOT PUBLIC LIBRARY, MARBLEHEAD
JUNE 19, 2008**

PRESENT: Seventeen libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Linda Hummel-Shea called the meeting to order at 10:15.

APPROVAL OF MINUTES: Doug Rendell made a motion to approve Minutes from May 22, 2008 meeting. Sharon Gilley seconded the motion, which passed by unanimous vote.

TREASURER'S REPORT: Doug Rendell reported on the budget as of May 31st. Spending on target at 80%. Dennis Kelley made a motion to approve, Karen Pangallo seconded the motion. Vote was unanimous.

MANAGERS' REPORT:

Ron Gagnon –

- Recapped the projects of this fiscal year: Catalog changes were implemented, downloadable audiobooks, NOBLE digital library, NextReads online service, telecommunications upgrade, and server migration -- many of these will be concluded over summer and fall. Resource sharing issues, helping libraries deal with policies and guidelines were also notable in FY2008.
- Began work considering more open source applications for the future.
- Annual Tech Expo earlier this month, well attended. Had some new features and technology on display - Wii and DDR.
- Signed new maintenance contract with Atrion for FY '09. There is a cost savings of \$10,000 from last year's cost because of telecommunications contract with Paetec.
- Ron and Marilyn Graves are on NMRLS Delivery Committee and NMRLS is signing new contract with current vendor. NMRLS asked if networks can promote to libraries to have more notices sent via email and encourage them in printing their own notices.
- MVLC moving their headquarters July 26th-27th.
- Elizabeth, Marilyn and Ron attending ALA in California.
- Ron announced that Elizabeth had her 20 year anniversary with NOBLE on June 13th. Martha will be with NOBLE 20 years on July 25th. A round of applause ensued.

Elizabeth Thomsen –

- Reported on Tech Expo. New this year was to make the Expo more interactive by displaying new technology. Had DDR and Wii in lobby. Libraries need to know about gaming and how it is being used. Links on Staff Information System about Kindle, sending cell phone pictures to Flickr, geotagging and other newer technology. During lunch break brief demonstrations were held in the Meeting Room. Two popular demos were Beth Willis' *Animoto* demo and Christine Morgan's *Picnik* demo. Marilyn Graves put together a video of the delivery sorting facility using Movie Maker.
- Training sessions being held during the summer *Fun with Photos*, which will review basic photo editing using Picnik and movies using Animoto, and *WordPress Help* sessions.
- Relaunching Staff Information System after July 4th in Word Press format.
- Working with Survey Monkey for online surveys. Will be sending out test survey.
- EBSCOhost 2.0 was released.
- Digital library is running on D-Space software. Staff working on extracting files from NMRLS and other data sources to put into the catalog. Martha is working on customizing how things are displayed on the screens. Digital Commonwealth has been harvesting our images and can now be Googled.
- Digital Commonwealth Executive Committee, which Elizabeth is on, held their annual meeting. Discussed maintaining statistics for the project, but there isn't enough images to report statistics on yet. Working on projects to put on Digital Commonwealth. Beth Willis is working a project to put on Digital Commonwealth for Labor Day.

- Reported Paul Kissman from MBLC is working on system that will let someone go to that site, log in and allow federated search of statewide databases. If you log in with your NOBLE card the site will know what databases you can access. This is being done on open source software.
- Working with group of consortia staff on open source projects. NOBLE's is Scriblio.

Linda Hummel-Shea asked about problems with Virtual Catalog. Ron explained there was hardware problems that took some time to resolve. Problems continue with SIRSI/Dynix and getting the systems to communicate to each other. Other problem is Virtual Catalog searches our system by old Telnet interface.

Lorraine Jackson reported doing gaming this summer, but didn't know if libraries could work together. Nadine Mitchell stated NMRLS is looking into funding some gaming program to be borrowed in the new fiscal year.

Martha Driscoll –

- Envisionware Roundtable was held. Identified some enhancements and talk about issues the past year.
- Talking to Atrion about patrons having issues trying to get online using small wireless and game devices at our wireless libraries.

Ron reported expanding our PC Support staff for FY '09. Over the years a surplus has accumulated. Executive Board approved spending 20% of the surplus for an additional day of staff for FY 2009. Ways to offer better support will be reviewed, such as using remote management. The price for FY '09 will not be affected, investing the surplus to improve service.

OVERDRIVE DOWNLOADABLE AUDIOBOOKS PROJECT:

Elizabeth reported on OverDrive Downloadable Audiobooks project. Highlights of the discussion:

- Training and implementation issues will need to be worked out. NOBLE bought an MP3 player to test with OverDrive and staff is trying different MP3 players as well. Suggested libraries do the same over the summer. Reiterated the importance of library staff to become knowledgeable so can help patrons understand it. OverDrive will be holding promotional projects.
- Contract signed yesterday and each director needs to appoint an OverDrive contact.
- Attending OverDrive conference, Digipalooza, in Cleveland, Ohio. Conference is held every two years.
- Nadine asked what the collections will be. Need to decide how much of each fiction and non-fiction, adult, young adult, and children titles want to purchase.

Overhead demonstration of MVLC OverDrive web site. Web site can be customized. Elizabeth explained the Membership would set check out time, typically its two weeks. The audiobooks can be downloaded to PC or portable device. If an item is checked out no one else can download it for time specified unless there are more copies purchased. After July 1st some titles will work on iPod and MP3 format.

Karen Pangallo asked how patron is notified the title is available if they place a hold. Patron will have to enter barcode to place hold and an email will be sent when available. There is a license issue where if burned to CD patrons can burn extra copies. Library staff need to be aware this is a license violation and should not be done by library staff.

Martha Holden inquired about how the title will expire once loan period is over. If title is downloaded to a PC file will expire, but if burned to a CD or some portable devices, title can potentially be continually accessed.

Nadine asked about downloading to devices. Ron suggested to Executive Board to approve the purchase of a basic device for each library to practice with. OverDrive has recommended device and can do group purchase, approximate cost is \$25.

Glenn Macnutt asked would the downloaded OverDrive software alter the device. Elizabeth explained it wouldn't, it uses Windows Media Player behind the scenes to play audiobooks.

Libraries can decide how many titles can check out at a time. Brian Courtemanche suggested putting together a list of does and don'ts so license and copyright laws are not violated unintentionally.

Lorraine Jackson stated they had downloadable audiobooks and weren't many questions from patrons; they were able to follow instructions and download.

The goal is to implement mid-September with kick off meeting prior to launch.

Brian Courtemanche asked if link will be on NOBLE web site or on libraries sites. Elizabeth stated it will be on NOBLE, but libraries encouraged to put link on their site. Information will be on Staff Information System to sign up on email group and to sign up as library contact. Thanked Pat Cirone for her work on this project.

NEXTREADS READERS ADVISORY INFORMATION:

Elizabeth Thomsen explained NextReads is an email newsletter service that patrons can sign up for that provides list of recommended books on a particular topic the patron chooses. Wakefield has been independently subscribed to NextReads for about a year. The email comes through the NextReads server and the newsletter will include a list of old and new titles and will have links to catalog. NOBLE is providing this basic service to all libraries. There will be a link on NOBLE and libraries web sites with the NOBLE logo.

Ron explained there is upgrade pricing for libraries to customize on their library web site; base price of \$400/year and \$10/1,000 registered borrowers. Executive Board approved \$7,500 base package as an adjustment for FY '09 and is planned as a core service for NOBLE libraries through EBSCO for FY '10. There is a link page on the Staff Information System, as well email group and appointment of contacts. Pat asked if could choose later during the fiscal year to sign on as customization. Elizabeth stated yes.

TELECOMM PROJECT UPDATE:

Ron reported there have been delays due to new fiber optics line being installed at central site. Project won't be done end of July, goal for implementation is now mid-August. Verizon continues with installations at libraries. Once Verizon installs line, Paetec follows up. Atrion changeover will be scheduled and libraries will be notified. There will be some down time due to disconnecting the old network and connecting with new one. Router address will be changed and Martha has developed a list to check while Atrion tech is at the library. Updates will continue throughout summer. Any issues contact NOBLE.

CATALOG UPDATE:

Elizabeth stated new catalog has been implemented. There were many changes behind scenes. She will be contacting individual libraries to assist with customization. Brian reported a bug. Elizabeth asked if find any issues please send to her and Christine, even if think might know about it, better to make sure.

ADJOURNMENT:

Nadine Mitchell made a motion to adjourn, Brian Courtemanche seconded the motion. Meeting adjourned at 12:00.

Respectfully submitted,

Karen Pangallo
Secretary