

**NOBLE
MEMBERS OF THE CORPORATION ANNUAL MEETING
AT PEABODY INSTITUTE LIBRARY, DANVERS
MAY 22, 2008**

PRESENT: Twenty-one libraries were represented at the meeting, attendance sheet attached.

CALL TO ORDER: Linda Hummel-Shea called the meeting to order at 10:05.

APPROVAL OF MINUTES: Nadine Mitchell made a motion to approve Minutes from March 20, 2008 meeting. Dennis Kelley seconded the motion, which passed by unanimous vote.

TREASURER'S REPORT: Doug Rendell reported on the budget as of April 30th. Spending on target at 74%. Martha Holden made a motion to approve, Pat Cirone seconded the motion. Vote was unanimous.

ELECTION OF OFFICERS:

Linda Hummel-Shea reported that Doug Rendell accepted nomination as treasurer for another 2 year term and Karen Pangallo accepted nomination as clerk for 1 year term. Opened the floor for other nominations, there were none. Vote was unanimous to elect Doug Rendell and Karen Pangallo as treasurer and clerk respectively.

MANAGERS' REPORT:

Ron Gagnon –

- Passed around the NOBLE directory for updating.
- State funding for networks will increase by 7%-8% for FY 2009. Will be approximately \$16,000 more for NOBLE.
- Attended PLA in March and participated in EBSCO's Public Advisory Board meeting. Ron also attended the Innovative Directors meeting.
- Ron and Elizabeth attended Innovative Users' Group in April. Elizabeth did presentation on *Creative Create Lists*. Elizabeth was awarded Beacon Award for her service to fellow Innovative users.
- Ron and Marilyn Graves, NOBLE's ILL Librarian, continue to participate in ILL Delivery Committee. Marilyn visited the sorting center to see the operations. Service is improving and delivery may be renumbering stops.
- Annual NOBLE ILL Center Meeting was held last week. Facilitated by Marilyn Graves and NMRLS representatives. It was well attended.
- One of the objectives this FY was to evaluate the computer room's HVAC equipment. It is aging and may not be as efficient as some newer units. Ron recommended, which Executive Board agreed, to continue maintaining the current equipment. A new unit would be costly to replace and the overall condition of the current unit is good, product support is still available. He expects the unit would still be good for the next couple of years.
- City of Salem Purchasing Department is handling group public library bid, the bid opening is May 28th.
- Executive Board approved an increase in the size of storage for NOBLE's hosted web site libraries for FY 2009 from 40 MB to 500 MB. The annual cost of \$120/year will remain the same. Web sites have grown and changed over the years with more graphics and images and the 40MB was not feasible anymore for the average library web site.

Elizabeth Thomsen –

- NOBLE staff attended MLA Pre-conference in Falmouth. Staff attended various presentations. Elizabeth spoke at dinner and discussion after.
- Attended *Director Essentials Boot Camp* at Tower Hill Botanical Garden. The program is for directors with less than two years experience. She was the closing speaker.
- Tech Expo will be Tuesday, June 3rd, 9:30-3:30. Passed around and reviewed schedule. It's an open house format, people can stop in any time.

- On May 31st participating in an event the Beverly Public Library is hosting called *Preserving the Past, Funding the Future*.

Martha Driscoll –

- Working on WebMail issues that came about when moved to new server. WebMail is a commercial product purchased several years ago. Support and development of the product is decreasing. Looking into an open source product, which has additional features WebMail does not.

VOTE ON INSTITUTIONAL CARD POLICY:

Linda Hummel-Shea explained the policy was set up to have a contact name to loan to non-library institutions, such as nursing homes, senior centers. This is an optional concept; libraries do not have to use the card. The policy is stated below:

Libraries may issue cards to non-library institutions. Issuing libraries may restrict use to their own materials. Issuing libraries may not grant special privileges on other libraries' materials. A contact person must be included in the institutional record. Libraries who do not wish to supply items to Institutional Cards can choose to have their materials unavailable to these cards through a loan rule.

Barbara Lachance made a motion to approve the Institutional Card Policy. Martha Holden seconded the motion. The motion passed by unanimous vote.

VOTE ON TEACHER'S CARD POLICY:

- Linda Hummel-Shea reviewed the policy. The concept is optional, libraries are not required to issue teachers cards. It was designed for preK-12 teachers, allowing to have a contact person. Nadine asked if it goes by where the teacher resides or where they teach. It is not specified in the policy. It's at the discretion of the library. Discussion continued.
- Ruth Urell pointed out a discrepancy in the second to last sentence; states "Institutional" Cards, should state "Teacher" Cards. Change noted.
- Sue Koronowski asked if in the fourth sentence where it states "Non-classroom loans must be....." if "must" can be changed to "should". Diane Smith suggested removing that sentence all together. Ron explained the linking part of the sentence needs to stay to identify who the borrower is. The wording change was agreed unanimously.
- Myron Schirer-Suter stated that BPL says if work, live, or attend school in Massachusetts can use any library in Massachusetts. He asked is that not the case with NOBLE. Ron stated that it is not. He explained MBLC states for a patron to borrow it is based on residence.
- Items will be given a different Ptype to show the items will be loaned longer and to allow libraries to opt out.

The policy is stated below with the two changes discussed above:

*Libraries may issue special cards to preK-12 teachers for materials for classroom use. Issuing libraries may restrict use to their own materials. Issuing libraries may not grant special privileges on other libraries' materials. A school name must be included in the patron record. Non-classroom loans **should** be done on a personal card; a teachers' card is a second separate patron record which must be linked to the teacher's personal card. Libraries who do not wish to supply items to **Teacher Cards** can choose to have their materials unavailable to these cards through a loan rule.*

Martha Holden made a motion to approve the Teacher's Card Policy with changes noted above. Pat Cirone seconded the motion. The vote was unanimous with the exception of Ruth Urell of Reading who voted no.

THE FUTURE OF THE NOBLE CATALOG:

Elizabeth Thomsen reported the catalog is moving to WebPac Pro next week. It's not a new release, but a change in underlying features; has better design and navigation and allows more customization. WebPac Pro is required for any additional enhancements or products we may want to purchase in the future. She passed around a handout and reviewed the changes that will be coming.

Lorraine Jackson asked if the presentations can be podcast. Elizabeth said that is something that is being looked into. Jeffrey Marzluft asked what Innovative's reaction is to the Open Source market. Ron explained they don't see it as a threat or competition. They know it is something that is becoming more popular. Innovative is using Open Source on some of their new products and then selling it. The future of the catalog and Open Source options were discussed.

Ruth Urell asked if NOBLE is tied into the catalog part of the Innovative system, or could we use different catalog software if we wanted to. Ron explained it is part of the software package we pay annual maintenance on.

DOWNLOADABLES TASK FORCE:

Linda Hummel-Shea stated this item is not on the agenda, but chairperson, Pat Cirone, has a report. She reported the group is looking at E-Audio book vendors. NetLibrary has a consortium price of \$50,000. The other vendor that was researched was OverDrive. Overdrive has a \$20,000 start up fee with \$8,500 of your fee going towards buying specific titles. OverDrive can burn titles to CD, and is also working on becoming compatible with iPod and Mac. The vendor is moving forward with technology, interface works well and supports video and music. Other networks in the state very satisfied. Task force recommends go forward with OverDrive. The discussion continued on how check outs, downloading and CD burning works.

Ron had a handout with potential costs per library. NOBLE would contribute \$10,000 the first year. Discussion continued on the costs and how would be divided amongst libraries. Lorraine Jackson asked Ron in light of a FY surplus could NOBLE contribute \$20,000 for the start up costs. He agreed.

Linda Hummel-Shea reiterated it's time to move forward and asked for a show of hands from libraries present if they would be interested. All were, Saugus and Gordon left early. It was agreed to poll remaining libraries to see if they are interested and willing to move forward with full consortium support.

Linda Hummel-Shea asked for a motion that NOBLE contribute \$20,000 towards the 1st year startup costs and move forward on a consortium implementation. Barbara Lachance forwarded the motion, Martha Holden seconded the motion, which passed by unanimous vote.

Ron will email the libraries not present at the meeting if they want to participate and when want to be billed.

Due to the meeting running late Barbara Lachance asked Ron if he could email updates on the remaining two agenda items, *Telecomm Project* and *Working Group Updates*. All were in favor.

ADJOURNMENT:

Ruth Urell made a motion to adjourn. Nadine Mitchell seconded the motion. The meeting adjourned at 12:45.

Respectfully submitted,

Secretary Pro Tem

