

BHCC LIBRARY: MONTH AT A GLANCE DATA – []

PATRON ACTIVITY - ID STATIONS

Student ID Photos taken =	BHCC Faculty+Staff IDs issued =	Students activating H1 Card =
Student ID Cards Issued by H1 =		

PATRON ACTIVITY - GROUND LIBRARY

EVENTS IN LIBRARY: (Use below table) =

GATE COUNT/CIRCULATION/LEND SERV DESK:

Raw Gate Count =	Total circulation (Initial Circ + Staff Renewals) =
Adjusted Gate Count =	Reserve item circulation =
Fine money collected =	Fee money collected =
# Patron Data Uploads =	PINs issued =

ITEM BORROWED FROM REGULAR COLLECTION PROFILE (9 most popular call# areas w/circs):

INFO LIT WORKSHOP/LIAISON ACTIVITY

WORKSHOPS (Public Serv Librarian): # presentations =	; Presentation attendance =
LIAISON ACTIVITY (Lend Serv Coord): # interactions =	; # titles recommended =

PUBLIC SERVICES DESK TRANSACTIONS (itemized by transaction type; use below table) =

1 minute instruction =	Ready-Reference =	Active hours of Desk =
Equipment/technical =	Directional assistance =	
Reference =	Telephone Transactions =	

HELP DESK TRANSACTIONS (itemized by transaction type; use below table):=

Directional Assistance =	Lending Services Desk Referral =	Information Services Desk Referral =
Equipment Use and Maintenance =	College Information =	Library Information =

ILL ACTIVITY:

<u>BORROWED</u>	<u>LENT</u>
Returnable NOBLE ILL items =	Returnables to NOBLE Libraries =
Returnable Non-NOBLE ILL items =	Returnables to Non-NOBLE Libraries =
Non-returnable ILL items =	Non-returnable to other libraries =

PATRON ACTIVITY - ONLINE LIBRARY

PATRON ONLINE SELF-SERVICE + DISTANCE EDUCATION:

Self-initiated ILLs & holds: BHCC Students = ; BHCC Fac/Staff =	Patron self-initiated renewals =
Distance Education students barcodes issued =	Web CT Hybrid support

PATRON WEB PAGE USAGE: (Lend Serv Coord)

INSTRUCTION PAGES:	Page Views =	User Sessions =
LANGUAGE LAB PAGES:	Page Views =	User Sessions =
TOTAL OF ALL PAGES:	Page Views =	User Sessions =

PATRON DATABASE+ELECTRONIC PRODUCT USAGE:

Database Searches + Electronic product use(Itemized by Each Database; use below table) =

RESOURCES - ACQUISITIONS:

Total vols. purchased =	Total vols. added =
Total new print serials purchased =	Donated vols. added =
Total new databases purchased =	Other collection items added =
Other collection items purchased =	Vols. withdrawn =
Other materials withdrawn or cancelled =	

RESOURCES – GROUND COLLECTION MGMT

Vols. shelved =	Vols. Status CLAIM RETURNED =
Physical reserve items added =	Vols. Status MISSING =
Physical reserve items removed =	Vols. Status LOST AND PAID =

RESOURCES – ONLINE COLLECTION MGMT

Total Library web pages =	Library web pages updated =
---------------------------	-----------------------------

SPECIAL PROJECTS (Includes Action Plans, Equipment Requests; Varies)